

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE OCTOBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on Tuesday, October 14, 2008 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

Roll Call:

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	John Leach	Treasurer:	Deborah Rogers
Commissioner:	Jerry Davern	Attorney:	Michael Chelus
Commissioner:	Robert Glace	Secretary:	Roberta Buczkowski
Commissioner:	Robert Eiskant	EMS:	Tony Balaster

Fire Company Officers Present:

Orchard Park 1 st Assistant Chief:	Guy Carey
Windom Chief:	Dave Roessler
Hillcrest Chief:	Reid Holmes

Others Present:

Ed Kurcz, Orchard Park	William Mounsteven, Windom
Bob Baun, Windom	Ed Jensen Jr., Orchard Park
Howard Hoffman, Windom	Dave Stromecki, Brown & Stromecki
Peter Slotman, Hillcrest	Chad Gill
Doug Wolf	

Approval of Minutes of the Meeting:

Motion made by Commissioner Glace , seconded by Commissioner Eiskant that the minutes of the September meeting be approved. Motion carried.

Bid Opening for Snowplowing:

Bids were opened and read by Commissioner Davern for the snowplowing of Central for 2008-2009.
Ed Jensen Jr. from Jensen Lawn Care \$2600.00
Motion made by Commissioner Davern, seconded by Commissioner Eiskant to accept Jensen Lawn Care.
Motion carried.

Communications and Action on Same:

1. NYSIF WC Advisor Newsletter. Basket
2. Town of Orchard Park, Planning Department:
 - a. Special meeting minutes August 6, 2008
 - b. Special meeting and agenda for October 1, 2008
 - c. Regular meeting minutes for September 10, 2008
 - d. Agenda for meeting October 8, 2008

3. Letter from Sonitrol re: fire alarms in District Halls. Given to Attorney Chelus
4. NYS Public Entity Safety Group 497 re: Quarterly Loss Runs. Filed
5. Letter from Chief Reid Holmes re: endorsement of Jackie Rupert for OP 10-2. Filed
6. Town of Orchard Park, Building Inspector's Office re: Public Schools. Copies made for Chiefs. Filed.
7. Letter from State Insurance Fund re: pharmacy use for injured firefighters. Filed.
8. Solicitation from Cooper Signs. Basket.
9. Letter from Douglas Plumbing re: selling business to Roy's Plumbing. Filed.
10. Certificate of Insurance for Jensen Lawn. Filed.
11. Letter from Dan Neaverth re: running for OP10 again. Filed.

Treasurer's Report:

The following transfers are needed:

- A. \$5421.00 from Fire Training to Interest on Bonds
- B. \$213.00 from Small Equipment Repairs to Maintenance of radios & alarms
- C. \$3984.00 from Building reserve to Building maintenance repairs.

Cash flow report. See attached.

Motion made by Commissioner Leach, seconded by Commissioner Glace to accept the Treasurer's report with the necessary transfers. Motion carried.

District Dan Neaverth Jr.:

1. Monthly reports read. Attached to file copy.
2. Motion made by Commissioner Glace, seconded by Commissioner Leach to purchase 2500 feet of 4" hose (in 50' sections) for \$14587.00 as per the three required quotes. Motion carried.
3. Letter given to Board regarding the ignoring of district protocols by responding directly to calls. Attached to file copy.
4. The water cans and foam have been purchased.
5. Adobe reader needed for district and Hillcrest computers. Per Commissioner Szewc, just download from internet. Should be no problem.
6. A letter was sent to the Woodridge project regarding the sprinklers with no response as of this date.
7. Windom 1 & 2 will need inspections this month and Windom Chief's vehicle is due in November.
8. The next work session will be October 29th at 7pm.
9. Will be interviewing for OP 10-2 in the next couple of weeks.
10. If the PCR's are not filled out properly then the person will be suspended until such time as he/she is willing to do them properly.

Windom Chief, Dave Roessler:

1. Windom will be doing fire prevention on Halloween night, October 31, 2008.
2. There are at least 10 to go to Montour Falls March 7 & 8, 209 at a cost of \$120 plus travel.
3. Motion made by Commissioner Glace, seconded by Commissioner Leach for 3 to go to the seminar at the tower on Thursday, October 16, 2008 at a cost of \$20.00 per. Motion carried.

Hillcrest Chief, Reid Holmes:

1. Hillcrest will have an open house and doing fire prevention on Halloween, October 31, 2008. Flyers have been sent to various schools etc.

Orchard Park Assistant Chief, Guy Carey:

1. Orchard Park will be doing fire prevention also on Halloween, October 31, 2008.
2. Question to the Board regarding the District maintaining OP 9. Will be discussed under Commissioner Szewc's report.

District Training Officer, William G. Szewc:

1. Training is wrapping up for the year. There are still openings at the Ridge and Amherst.
2. The next drill will be a district drill, engine operations, at Sterling Drive.
3. The new building at County Tower station is still being worked on with November 1st as the target date. Will close in December and open again in April.
4. Each Chief needs to look at their records of each firefighter to see if the required courses have been taken.

District EMS Officer, Tony Balaster:

1. Monthly EMS log read.
2. Chiefs need to remind firefighters regarding the filling out of PCR's. (refer to #10 under District Chief's report)
3. Rural Metro employees rejected the union proposal and Ok'd the union to strike. Since Orchard Park does not have a contract with Rural Metro we will be low on the list for response by Rural Metro. Due to the impending strike a meeting is needed to figure out what to do.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Davern, seconded by Commissioner Leach to remove Lee Emminger from the District Rolls due to failure to comply with the District by-laws. Letter to be sent.

*****Hillcrest*****

None

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Davern:

No report

Commissioner Eiskant:

No report:

Commissioner Glace:

1. Orchard Park drop cords are to be replaced.
2. Delivered old district 4 to new owner.
3. The Chief's office is done at Hillcrest. The wallpaper still needs to be finished.
4. Motion made by Commissioner Davern, seconded by Commissioner Leach to add recessed steps to both new ambulances at a cost of \$375.00 each.

Commissioner Leach:

No report.

Commissioner Szewc:

1. Motion made by Commissioner Leach, seconded by Commissioner Davern to pay the treasurer for wages lost due to attending required schooling in East Aurora. Motion carried.
2. Motion made by Commissioner Leach, seconded by Commissioner Davern to increase the treasurer's pay by \$1000.00. Motion carried.
3. Motion made by Commissioner Eiskant, seconded by Commissioner Davern for the proposed referendum to increase the number of years to attain points. To be voted on in December. Motion carried.
4. Motion made by Commissioner Davern, seconded by Commissioner Eiskant to increase the number of calls that a firefighter must make to keep his/her membership to 15%. Motion carried. Letter to be sent to all companies.
5. Motion made by Commissioner Glace, seconded by Commissioner Eiskant to purchase the adapters for the Plymovent exhaust system on OP & Windom 8. Motion carried.
6. There is a change in the State Law with regards to maintaining the vehicles. If the District does not own than the district can't maintain. Letter to be sent to the Chiefs.

Motion made by Commissioner Szewc, seconded by Commissioner Glace to go to executive session. Motion carried. Executive session began at 8:45pm.

Motion made by Commissioner Glace, seconded by Commissioner Leach to return to regular meeting. Motion carried. Regular meeting resumed at 9:15pm. No action taken by board.

Attorney Chelus:

1. Motion made by Commissioner Glace, seconded by Commissioner Leach regarding the referendum on the awards program. Motion carried.
2. Motion made by Commissioner Leach, seconded by Commissioner Glace to the treasurer to pay the Bond Anticipation not of \$200,000.00 which is due October 24th and to prepare the last bond anticipation note for \$215,075.78. Motion carried.
3. Will check contracts with Sonitrol and put together an addendum. Motion made by Commissioner Leach, seconded by Commissioner Glace to have Sonitrol monitor the halls at no cost. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Thank you from William Mountstevan for the fire prevention.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Glace, seconded by Commissioner Leach that the bills be paid as presented for a total of \$243,459.90. Motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Glace, seconded by Commissioner Leach that the meeting be adjourned. Motion carried.

Meeting adjourned 9:30PM

Respectfully submitted, Roberta Buczkowski, Secretary