

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE OCTOBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on October 13, 2009 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

**Roll Call:**

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	Robert Glace	Treasurer:	Deborah Rogers
		Attorney:	Michael Chelus
Commissioner:	Robert Eiskant	Secretary:	Roberta Buczkowski
Commissioner:	Robert Simpson	EMS:	Tony Balaster/ Jackie Rupert

**Fire Company Officers Present:**

Orchard Park Chief:	Guy Carey
Windom Assistant Chief:	Bob Baun
Hillcrest Chief:	Reid Holmes

**Others Present:**

George Preshoff	Peter Slotman	Chris Chaffee	Chris Keifhaber
Nicole Matthews	Cathy Geist	Andrew Geist	Dennis Pickard
Courtney Brand	Vicki Knavel	Eric Knavel	Jason Knavel
Lindsey Lobur	Nick Lobur	Scott Oberther	Jacqueline Peterson
David Eiskant	Chad Gill	Stephanie Ambroski	Rich Mrugalski
Doug Wolf	Jerome Knavel	Pat Landy	Thomas Held
Karl Held	Robert Germano	Ed Jensen Sr.	Edward Kurtz
Tony Scolese	Larry Brand	Frank Bermel	Bill Mounstevan
Chester Covers	Howard Hoffman	Joseph Jensen	Ken Machemer
David Stromecki	Ray Stromecki	Chuck Jarocho	Chris Bosley
Dennis Popielinski	Scott Wohlheter	Andy Coppola	John Wiliger
John Newell	Aaron Martin		

**Motion made by Commissioner Eiskant, seconded by Commissioner Simpson to adjourn the regular monthly at 8:03pm meeting for a question and answer discussion regarding Orchard Park Fire District EMS Inc.**

After much discussion and dialogue between the Board of Fire Commissioners, Attorney Chelus and the members of the fire companies motion made by Commissioner Eiskant, seconded by Commissioner Simpson to return to the regular meeting. Motion carried. Meeting resumed at 9:50pm. A copy of the SOG's are attached to the file copy of these minutes and are subject to change.

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Eiskant, seconded by Commissioner Glace that the minutes of the meeting be approved. Motion carried.

## **Communications and Action on Same:**

1. Letters from ISO re: Community Municipal Fire Protection. Filed
2. Letter from the Buffalo Bills thanking the Board for their participation in the table top exercise for emergency preparedness. Filed.
3. Town of Orchard Park Planning Board agenda for October 14<sup>th</sup> meeting. Filed.
4. Letter from Hillcrest Fire Company re: use of hall date change from December 5<sup>th</sup> to November 11<sup>th</sup>. Filed.
5. Resignation of Hillcrest firefighter. See new memberships and removals.
6. Letter from Windom Fire Company with letter to that fire company from Windom Elementary school requesting the use of Windom Fire Hall as an emergency safe haven. Motion made by Commissioner Eiskant, seconded by Commissioner Simpson regarding the same. Motion carried. Letter to Windom School to be written by secretary and sent. Letters filed.
7. Letter from Windom Fire Company putting James Brietwiser Jr. on inactive list. See new memberships and removals.
8. Letter from Windom Fire Company re: resignation of firefighter. See new memberships and removals.
9. Letter from Windom Fire Company re: use of Windom Hall October 18<sup>th</sup>. Motion made by Commissioner Simpson, seconded by Commissioner Eiskant regarding same. Motion carried. Letter filed.
10. Copy of letter sent to Professional Ambulance Billing Service by Attorney Chelus re: agreement. Letter filed.
11. Copy of Chelus letter regarding EMS Inc. Filed.
12. NYS Insurance Fund annual report for 2008. Filed.
13. Letter from Orchard Park Fire Company re: use of hall September 19<sup>th</sup>. No action needed. Filed.
14. Letter from Orchard Park Fire Company re: use of hall October 6 & 24<sup>th</sup>. No action needed. Filed.
15. Certificate of Insurance for Jensen Lawn Care. Filed.
16. Certificate of Insurance for Slotman Plumbing and Heating. Filed.
17. Certificate of Worker's Compensation Insurance for Norcrete. Filed.
18. Out of service for James Putnam
19. Association of Fire Districts change of venue for 2009 workshops. Basket.
20. Letter from Hillcrest Fire Company re: EMS, Inc. Filed.
21. Letter from Cathy Geist re: EMS, Inc. Filed.
22. Letter from Jackie Rupert re: desire to remain as Assistant EMS Coordinator for the year 2010. Filed.

Motion made by Commissioner Eiskant, seconded by Commissioner Glace to go to Executive Session to discuss suspension Motion carried. Executive Session began at 10pm.

Motion made by Commissioner Simpson, seconded by Commissioner Eiskant to return to regular meeting. Motion carried. Regular meeting resumed at 10:40pm

Motion made by Commissioner Simpson, seconded by Commissioner Glace to accept District Chief's recommendation for continuation of suspension for Orchard Park Fire Fighter pending review until the next board meeting in November. Motion carried.

### **Treasurer's Report:**

The following transfers are needed:

\$62.00 from public drills & parades to small equipment repairs.

\$1056.00 from repairs to buildings to building maintenance repairs

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Glace, seconded by Commissioner Eiskant to accept the Treasurer's report with the above mentioned transfers. Motion carried.

### **District Dan Neaverth Jr.:**

1. Motion made by Commissioner Glace, seconded by Commissioner Eiskant to spend \$1000.00 for the Lancaster fire prevention trailer. Motion carried.
2. The turnout gear is here minus the 2 firefighters.
3. The integrated ropes have been ordered.
4. Straps have been ordered for the base pieces.
5. The digital pagers are up and running.
6. The pump tests are done and all passed.
7. The alternator on OP 3 has been fixed/replaced
8. Would like to go back to purchasing the bottled water.
9. Monthly reports read. Attached to file copy.
10. Next work session will be October 28<sup>th</sup> at 6:30pm.

### **Windom Assistant Chief, Bob Baun:**

1. Still waiting on an application.
2. Thanks to the Board for an updated restroom at Windom
3. Will be out for a meet and greet on Halloween night.

### **Hillcrest Chief, Reid Holmes:**

1. Have 2 to go to FDIC.
2. Fire Prevention will start tomorrow and run for three days at Ellicott Road School.
3. Talked with Guy about doing fire prevention at the weekend day care on Centre Drive on Thursday. He stated that he had no problem with that.
4. Has been asked by the Orchard Park Recreation Department to have a rig at the October 24<sup>th</sup> parade from 6-8pm.
5. Will have an open house on Halloween from 6-9pm

### **Orchard Park Chief, Guy Carey:**

1. There will be a standby for the October 16<sup>th</sup> football game at the high school.
2. Will be out for a meet and greet on Halloween night.

### **District EMS Officer, Tony Balaster/Jackie Rupert**

1. One from Orchard Park and four from Hillcrest will attend the Vital Signs Conference in Rochester this weekend.
2. EMS 1 & 2 are being used the EMS, Inc program
3. EMS, Inc. report read
4. Lists are needed from each fire company as to whom will need the flu shot.

## **District Training Officer, William G. Szewc:**

1. Received an email regarding state cuts. NYS will be cutting fire training by 57% and the Governor wants to cut more. Urging all firefighters to contact their congress people to voice their opposition to these cuts.
2. There are still problems with getting people for in-house training.
3. Classes starting November 12<sup>th</sup> – Firefighter Safety Survival. There are seven to go. Eight hours will go towards the OSHA qualifications.

## **NEW MEMBERSHIPS AND REMOVALS:**

### **\*\*\*Orchard Park\*\*\***

Motion made by Commissioner Eiskant, seconded by Commissioner Glace to remove James Infanti from the District Rolls. Motion carried.

### **\*\*\*Hillcrest\*\*\***

Motion made by Commissioner Simpson, seconded by Commissioner Glace to remove Dan Lelito from the District Rolls. Motion carried,.

### **\*\*\*Windom\*\*\***

Motion made by Commissioner Glace, seconded by Commissioner Eiskant to remove James Brietwiser Jr. from the District Rolls. Motion carried.

Motion made by Commissioner Simpson, seconded by Commissioner Glace to remove Marie Tschopp from the District Rolls. Motion carried.

## **COMMISSIONER'S REPORTS**

### **Commissioner Simpson:**

1. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to amend the previous month's motion to purchase 2 Tahoe's to purchasing 1 Tahoe and 1 Suburban. Motion carried.
2. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to spend \$275000.00 to purchase the property at 3920 Taylor Road, subject to a Permissive Referendum and to authorize Commissioner Simpson to sign the Executory Contract. Motion carried.
3. Motion made by Commissioner Simpson, seconded by Commissioner Glace for the District to cover the attorney fees for the closing on the Taylor Road property.
4. Motion made by Commissioner Simpson, seconded by Commissioner Eiskant for \$100,000 to be transferred to EMS Inc. Motion carried.

### **Commissioner Eiskant:**

1. The only thing to report at the September 15<sup>th</sup> commissioners meeting was for all to get the flu shot.
2. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to spend \$1541.00 for 2 new computers for the district offices. Motion carried.
3. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to advertise for the new Windom pumper to be opened at the December meeting. Motion carried.

**Commissioner Szewc:**

1. There was a leak on Hillcrest roof that has been patched.

**Commissioner Glace:**

1. Lights at Hillcrest will be repaired/replaced.

**Attorney Chelus:**

1. Five years ago the District borrowed 1 million dollars. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to authorize the Treasurer to pay the last bond anticipation note on that 1 million dollars on October 22, 2009 for \$200,000.00 plus interest. Motion carried.
2. Motion made by Commissioner Glace, seconded by Commissioner Eiskant to have the building at 3920 Taylor Road inspected by Home Pro. Motion carried.
3. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to sign leases for equipment, vehicles and space and to have the Bevilacqua Firm retained to establish the fair market value in the Books for the District and EMS, Inc. for the leases.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**BUSINESS FROM THE FLOOR:**

John Wittman from Hillcrest would like each of the board members to take a moment and read the letter sent to them regarding EMS Inc.

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Glace, seconded by Commissioner Eiskant that the bills be paid as presented for a total of \$252368.04. Motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Glace that the meeting be adjourned. Motion carried.

Meeting adjourned 11:15 PM

Respectfully submitted, Roberta Buczkowski, Secretary