

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE NOVEMBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on November 10, 2009 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

Roll Call:

| | | | |
|---------------|------------------|--------------|--------------------|
| Chairman: | William G. Szewc | Dist. Chief: | Dan Neaverth Jr. |
| Commissioner: | Robert Glace | Treasurer: | Deborah Rogers |
| Commissioner: | Jerry Davern | Attorney: | Michael Chelus |
| Commissioner: | Robert Eiskant | Secretary: | Roberta Buczkowski |
| Commissioner: | Robert Simpson | EMS: | Tony Balaster |

Fire Company Officers Present:

| | |
|---------------------|---------------|
| Orchard Park Chief: | Guy Carey |
| Windom Chief: | Dave Roessler |
| Hillcrest Chief: | Reid Holmes |

Others Present:

| | |
|---|------------------------------|
| Dave Stromecki, Brown & Stromecki Insurance | Bill Mounsteven, Windom |
| Ray Stromecki, Brown & Stromecki Insurance | Dennis Bosley, Orchard Park |
| Chris Bosley, Orchard Park | Dennis Pickard, Hillcrest |
| Ken Machemer, Orchard Park | Katie Machemer, Orchard Park |
| Robert Baun, Windom | Howard Hoffman, Windom |

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Glace, that the minutes of the October meeting be approved. Motion carried.

Communications and Action on Same:

1. Letter from Orchard Park Fire Company re: new members. See new memberships and removals
2. Letter from Orchard Park Fire Company re: use of Central 11-9-2009. No action needed. Filed.
3. Letter from Brown & Stromecki Insurance to Chairman Szewc re: physical restrictions by physician and suspension for duration of problem as per Safety Group 497.
4. Attorney Chelus letter to Brown & Kelly LLP re: Estate of Max A. Baldwin. Filed.
5. Return to duty paperwork for David Roessler. Filed.
6. Letter from NYSE&G re: reactive power charges taking effect May of 2010. Filed.
7. Town of Orchard Park Planning Department agenda for November 10, 2009 meeting. Filed.
8. Minutes from Town of Orchard Park Planning Department for regular meeting of August 12th and special meeting of August 26, 2009. Filed.
9. Letter from firefighter Joseph Jensen re: training requirements to be able to run for firematic office. Should be on the ballot. Will be discussed later in meeting. Filed.
10. Letter from Windom Fire Company re: Roster for 2010 for line officers. Filed.

11. Address change for Dave Roessler. Filed.
12. Letter from VFIS re: firefighter. Filed.
13. Certificate of Insurance for Delmar Electric. Filed.
14. Certificate of Insurance for OPFD EMS Inc. Filed.
15. Certificate of Insurance for Slotman Plumbing. Filed.
16. Worker's Comp Advisor. Basket.

Treasurer's Report:

The following transfers are needed:

\$12154.00 to be taken from interest on bonds to be transferred to:

A: \$3240.00 for small equipment repairs

B: \$221.00 for Rescue supplies

C: 7693.00 for computer operations

D: \$1000.00 for Awards Program

\$4421 from Repairs to buildings to Building maintenance repairs.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Glace, seconded by Commissioner Eiskant to accept the Treasurer's report with the transfers. Motion carried.

District Dan Neaverth Jr.:

1. Monthly reports read. Attached to file copy
2. The straps for the Scott masks are being distributed.
3. The Fire Academy is holding a Regional Technical Course for those interested.
4. There is a perceived shortage of the N95 mask. The County is allowing fire districts to order from their stock pile. OP10 has the forms when they are needed.
5. Regulator for OP7 given to OP9.
6. Firefighter has receipt for training class.
7. Work session will be Tuesday, November 24th at 6:30pm

Hillcrest Chief, Reid Holmes:

1. There are several lights out at Hillcrest. Per Commissioner Glace they will be addressed on Sunday.
2. Questions as to how long the fire extinguishers are good for. Per Commissioner Davern they are good until December.

Orchard Park Chief, Guy Carey:

1. SOS is not issuing tags after refilling the fire extinguishers.
2. New members given to Chairman Szewc.

Windom Chief, Dave Roessler:

No report

District Training Officer, William G. Szewc:

1. VFIS will teach the EVOC class at Central.
2. The Ice Rescue class is in the works

District EMS Officer, Tony Balaster

1. ITLS course at Central on December 17, 18, & 19, 2009

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept Cindy Harding to the District Rolls. Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Davern to accept Stephen Skwaryk to the District Rolls. Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Glace to accept Donald Utley to the District Rolls. Motion carried.

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Eiskant, seconded by Commissioner Davern to accept Aaron Jarka to the District Rolls. Motion carried.

COMMISSIONER'S REPORTS

Commissioner Davern:

No report

Commissioner Glace:

1. Will begin moving in to the new EMS Inc. building on Monday or Tuesday of next week.

Commissioner Eiskant:

1. Would like to see the Secretary write letters to the Chiefs when a new member is voted in.

Commissioner Simpson:

1. Motion made by Commissioner Glace, seconded by Commissioner Davern to transfer \$100,000.00 to EMS Inc. Motion carried.

Commissioner Szewc:

1. According to the State records Firefighter Jensen can run for Chief of Orchard Park. Will get the information on what classes are missing for those who are running for office in this year's fire company elections.
2. Motion made by Commissioner Glace, seconded by Commissioner Eiskant to spend \$8155.00 for a new server for the District computers. Motion carried.

Attorney Chelus:

1. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to publish notice in the Orchard Park Bee for the upcoming Commissioners election. Motion carried.
2. Contacted the Regional EMS Council and was approved to transfer the licenses for the ambulances to EMS Inc. All passed inspection for this process.
3. Has been contacted several times with regards to EMS Inc. and has indicated that information can be found on the District Website.

Motion made by Commissioner Simpson, seconded by Commissioner Eiskant to go to executive session. Motion carried. Executive session began at 8:29pm.

Motion made by Commissioner Glace, seconded by Commissioner Simpson to return to regular meeting. Motion carried. Regular meeting resumed at 9:10pm.

The disciplinary action for firefighter was discussed and action has been resolved.

UNFINISHED BUSINESS:

There was a question by Chief Roessler as to the scheduled fire company elections. Per Chairman Szewc the elections can take place as scheduled with the addition of firefighter Jensen's name being placed on the ballot for the Orchard Park Fire Company as Chief.

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Firefighter Mounsteven stood and thanked the Board and OP 10 for the fire prevention supplies and support.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Glace, seconded by Commissioner Eiskant that the bills be paid as presented for a total of \$229,534.80 . Motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Glace, seconded by Commissioner Eiskant that the meeting be adjourned. Motion carried.

Meeting adjourned 9:25PM

Respectfully submitted, Roberta Buczkowski, Secretary