

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE FEBRUARY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on February 12, 2008 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

Roll Call:

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	John Leach	Treasurer:	Deborah Rogers
Commissioner:	Jerry Davern	Attorney:	Michael Chelus
Commissioner:	Robert Glace	Secretary:	Roberta Buczkowski
Commissioner:	Robert Eiskant	EMS:	Mark Gorski

Fire Company Officers Present:

Orchard Park Chief:	Mike Carey
Windom Chief:	Dave Roessler
Hillcrest Chief:	Reid Holmes

Others Present:

Dennis Bosley, Orchard Park	Rich Mrugalski, Orchard Park	Robert Germano
Dennis Popielinski, Hillcrest	Peter Slotman	Andrew Geist
Kristie Gallagher	Becky Ross	Matt Brock
William Henchel	Jonathon Torre	Brandon Williams
Robert Benning Sr.	Ray Stromecki	Dave Stromecki
John Wittman	John Damin	Dennis Pickard
Courtney Brand	Howard Hoffman	Pat Landy
William Mounstevan	Robert Baun	Tony Balaster
Tim Gibbons		

Opening of Audit Bids:

Bevelaqua \$8520.00

Motion made by Commissioner Glace, seconded by Commissioner Leach for bid to go to review. Motion carried.

The advertisement is attached and made part of the file minutes

Opening of Ambulance Bids:

1. Medtec Fire Equipment	1 st \$162,974.00	2 nd \$157,974.00
2. Cromwell Emergency Life Line	1 st \$170,239.90	2 nd \$163,183.30
3. Northeastern Rescue Vehicles	\$166,500.00 each	
4. Exceptional Emergency Vehicles	1 st \$149,995.00	2 nd \$142,495.00

Bid recap sheet is attached to file copy of these minutes.

Motion made by Commissioner Glace, seconded by Commissioner Leach to turn bids over to committee. Motion carried.

The advertisement of this bid is attached and made part of the file minutes.

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Approval of Minutes of the Meeting:

Motion made by Commissioner Davern, seconded by Commissioner Glace that the minutes of the January Organizational and regular meeting be approved. Motion carried.

Motion made by Commissioner Leach, seconded by Commissioner Glace to go into Executive Session. Motion carried. Board went into Executive Session 8:15pm.

Motion made by Commissioner Davern, seconded by Commissioner Glace to return to regular meeting. Motion carried. Board came back into regular meeting 9pm.

Communications and Action on Same:

1. Letter from Hillcrest Fire Company re: list of firefighters who achieved their 50 points in 2007. Filed.
2. Letter from Hillcrest Fire Company re: removal of firefighters. See new memberships and removals.
3. Letter from Scicchitano & Pinsky, PLLC re: certification of Commissioner Eiskant completing six hour training course required by NYS. Filed.
4. Letter from Brown & Stromecki Insurance re: report on members who did and did not achieve their credits for the Service Awards Program during 2007. Filed.
5. Town of Orchard Park Planning Department, Knoche Farms Finding Statement and Planning Board Agenda for 2-13-2008 meeting. Filed.
6. Letter from Firefighter James Putnam re: injury. Filed.
7. Letter from Buffalo Medical Group re: James Putnam injury. Filed.
8. Bankruptcy statement from American LaFrance. Letter given to Attorney Chelus.
9. Letter from Erie County Fire District Officers Association re: next meeting 3-19-2008. Basket.
10. Letter from Lt. Justin Saner re: former firefighter Marc Wicher. Given to Chairman Szewc.
11. Letters from Orchard Park Fire Company re: removal of firefighters. See new memberships and removals.
12. Letters from Erie County Board of Elections re: no longer using Hillcrest and Central for polling locations. Filed.
13. Letter from Orchard Park Fire Company re: use of Central 2-14, 3-2, 3-8, 3-9, 3-15, 3-29, 5-18, 6-7, 7-26, 9-12, 9-26, 10-24, 12-8 and 12-14-2008. Motion made by Commissioner Glace, seconded by Commissioner Davern to allow Central to be used by the Quaker Quilters.. Motion carried. Motion made by Commissioner Davern, seconded by Commissioner Glace to allow the hall to be used by the Orchard Park Garden Club. Motion carried. Filed.
14. Letters from Hillcrest Fire Company re: removals of firefighters. See new memberships and removals.
15. Return to work form for firefighter Jeffrey Jackson. Filed.
16. Letter from Windom Fire Company re: use of hall 2-14-2008 by Boy Scouts. Motion made by Commissioner Glace, seconded by Commissioner Eiskant regarding same. Motion carried.
17. Letter from Windom Fire Company re: use of hall 4-17-2008 by Firefighter John Green. Motion made by Commissioner Eiskant, seconded by Commissioner Glace regarding same. Motion carried.
18. Letter from Windom Fire Company re: removal of firefighter. See new memberships and removals.

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Treasurer's Report:

No transfers needed at this time.

Cash flow report. See attached.

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept the Treasurer's report. Motion carried.

District Dan Neaverth Jr. (Given by Commissioner Glace)

1. Monthly reports read. Attached to file copy.
2. When the FAST Team is called the team leaders are the only ones to respond to the scene. All others are to respond to Central and stand by.
3. The Hurst tool will be tuned up on April 8, 2008 at 8am at Central..
4. Please supply a list of vehicle inspection dates by the work session.
5. The next work session will be February 26, 2008 at 7pm.
6. EC Dept of Environment and Planning is offering a tour of the Erie County Sewer Facility on Woodlawn.

Orchard Park Chief, Mike Carey:

1. Firefighter Robert Cullio is now EMS only. Turnout gear is to be returned and a jumpsuit needs to be ordered.
2. The siren at Central does not work.

Windom Chief, Dave Roessler:

1. May 12, 2008 will be a walk through fire drill with McGard. Will have a sign up sheet.

Hillcrest Chief, Reid Holmes:

No Report

District Training Officer, William G. Szewc:

1. The County will be having a meeting with the county and State instructors to set up the 1403 policy for the County because we use a live burn facility instead of an acquired structure. Policy will be sent to all the Chiefs.
2. The Officers Training is going on now.
3. Ladder class will begin soon at Central.
4. Vehicle operator's class will be done soon.
5. Firefighter 1 class starting at Central soon.
6. Needs to talk to the Chiefs to find out who would like to host the Hazardous Materials Class.

District EMS Officer, Mark Gorski

1. Monthly reports read. Attached to file copy
2. Classes held here at Central: CPR, Rules and Responsibilities and Advanced Airways.

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NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Davern, seconded by Commissioner Leach to remove Richard Ducote from the District Rolls. Motion carried.

Motion made by Commissioner Davern, seconded by Commissioner Leach to remove Robert Benning Jr. from the District Rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Mark Szczepanik from the District Rolls. Motion carried.

Motion made by Commissioner Leach, seconded by Commissioner Eiskant to remove Anne Dlugosz from the District Rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Dean Jackson from the District Rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Leach to remove James Mowbray from the District Rolls. Motion carried. Letter to be sent.

Motion made by Commissioner Glace, seconded by Commissioner Leach to accept Gregory Hain to the District Rolls. Motion carried.

*****Hillcrest*****

Motion made by Commissioner Davern, seconded by Commissioner Leach to remove Heather Warhol from the District Rolls. Motion carried.

Motion made by Commissioner Leach, seconded by Commissioner Davern to remove Bruce Wellington from the District Rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Nick Desidario from the District Rolls. Motion carried.

*****Windom*****

Motion made by Commissioner Eiskant, seconded by Commissioner Davern to remove Dave Peters from the District Rolls. Motion carried.

COMMISSIONER'S REPORTS

Commissioner Leach:

No report

Commissioner Eiskant:

No report

Commissioner Szewc:

No report

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Commissioner Glace:

1. Motion made by Commissioner Glace, seconded by Commissioner Leach to order a SCBA rack for the air pack bottles for \$565.00. Will hold sixteen bottles. Motion carried.
2. The Ethics Committee has recommended that the Board come up with a Per Diem policy regarding hotel rates. After discussion and approval of Attorney Chelus this is the policy: When firefighters are going to a function i.e. FDIC, there is a web site to go to (Federal Per Diem Rates). Which states each firefighter is allowed a certain amount for hotel room, certain amount for dinner. A resolution is needed at the board meeting prior to each event. (To state, Be it Resolved that The Board of Fire Commissioners at its (blank) meeting of the Orchard Park Fire District will follow the following per diem rates for the hotel, meals expense are set at. (what ever the rate is). The Hotel Per Diem Rates may not be applicable, if there is a requirement to book through the sponsoring agency conference management as they control housing rates and what housing is assigned. Motion made by Commissioner Leach, seconded by Commissioner Davern to accept the Per Diem Policy as outlined by the Ethics Committee. Motion carried.

Commissioner Davern:

1. Motion to bid out the lawn maintenance contract for 2008, with the changes, to be opened at the March meeting. Motion carried.

Attorney Chelus:

Nothing to report.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Firefighter Torre stood and had some questions regarding the by laws and light duty. Some discussion followed. Per Chairman Szewc, due to the changes in the State law the Board is working on changing the Fire District By-laws due to issues with liability.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Glace, seconded by Commissioner Davern that the bills be paid as presented for a total of \$98,796.18. Motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Leach, seconded by Commissioner Glace that the meeting be adjourned. Motion carried.

Meeting adjourned 9:30 PM

Respectfully submitted, Roberta Buczkowski, Secretary