

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE MARCH MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on March 11, 2008 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

**Roll Call:**

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	John Leach	Treasurer:	Deborah Rogers
Commissioner:	Jerry Davern	Attorney:	Michael Chelus
Commissioner:	Robert Glace	Secretary:	Roberta Buczkowski
Commissioner:	Robert Eiskant	EMS:	Tony Balaster

**Fire Company Officers Present:**

Orchard Park Chief:  
Windom Chief: Dave Roessler  
Hillcrest Chief: Reid Holmes

**Others Present:**

Bob Baun, Windom	Brendan Shea, Southtowns Citizen
Howard Hoffman, Windom	Dennis Pickard, Hillcrest
William Mounstevan, Windom	Dave Stromecki
Peter Slotman	

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Glace, seconded by Commissioner Leach that the minutes of the meeting be approved. Motion carried.

**Lawn Maintenance Bid Opening:**

1.	Moneco Enterprises	\$6170.00
	Option #1	\$4698.00
2.	Professional Touch	\$4094.80
	Option #1	\$5740.30
3.	Jensen Lawn	\$4685.00
	Option #1	\$3281.00
4.	Curtain Landscaping	\$7500.00
	Option #1	\$7800.00

Motion made by Commissioner Davern, seconded by Commissioner Glace to table bids for review. Motion carried.

The advertisement of this bid is attached and made part of the file minutes.

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**Communications and Action on Same:**

1. Association of Fire Districts State of NY re: upcoming seminars. Basket.
2. Letter from Town of Orchard Park, town Clerk's Office re: proposed street names, Orchard Grove Drive, Blossom Trail, Running Brook Trail & Garden Trail. All names are fine with the District. Letter to be sent.
3. Letter from Orchard Park Fire Company re: open house on May 31, 2008, request use of hall and for OP 6 for bucket rides to the public. Motion made by Commissioner Glace, seconded by Commissioner Leach regarding same. Motion carried.
4. Letter from Town of Orchard Park, Planning department re: SEQUR for Walmart.
5. Letter from Town of Orchard Park, Planning department re: SEQUR for Walmart.
6. Selective Insurance re: renewal. Filed.
7. Letter from Erie County District Officers re: ticket for Banquet on March 15, 2008. Basket.
8. Certificate of Insurance for Northeast Mechanical. Filed.
9. Fire District Affairs. Filed.
10. Letter from VFIS re: firefighter claim. Filed.
11. Letter from Firefighter John Leach re: Awards Program.
12. Bankruptcy notice for American LaFrance. Filed.
13. Worker's Comp. Newsletter. Basket.
14. Official travel orders for Firefighter Tom Callahan to be deployed to Iraq. Filed.
15. Letter from Windom Fire Company re: use of hall 4-9 & 4-26-2008. Motion made by Commissioner Eiskant, seconded by Commissioner Leach regarding same. Motion carried.
16. Firefighter Lindsey Lobur return to duty slip from dr. Filed.
17. Applications. See new memberships and removals.

Motion made by Commissioner Leach, seconded by Commissioner Glace to go into executive session. Motion carried. Executive session at 8:10pm.

Commissioner Leach excused himself for the first order of business in executive session.

Commissioner Leach returned to executive session for remainder of said session.

Motion made by Commissioner Glace, seconded by Commissioner Davern to resume regular meeting. Regular meeting resumed at 8:30pm.

Motion made by Commissioner Eiskant, seconded by Commissioner Davern that the request from Commissioner Leach to transfer the Southtowns OSHA drill credit to a training credit is denied. Motion carried.

**Treasurer's Report:**

No transfers needed at this time.

Cash flow report. Attached to file copy.

Copy of Annual Report for 2007 has been handed out and attached to these minutes.

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept the Treasurer's report. Motion carried.

**District Dan Neaverth Jr.:**

1. The next work session will be on March 26<sup>th</sup> at 7pm.
2. Next month at the board meeting there will be a number of firefighters at the FDIC school.
3. OP 7 electrical problems have been taken care of.

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4. Will be ordering 12 sets of turnout gear for emergency purposes.
5. There are some grants to be had including the "Safer Grant". Will be discussed at the work session. Commissioner Szewc will work on.
6. Received the service announcement for EMS 1 service check up.
7. NYS Fire Chief's Convention will be June 11-14, 2008.
8. Just for information, after the work session in which the subject of purchasing batteries was discussed there was an unauthorized purchase of batteries from Saai for \$443.00. OP 10 to send letter to chiefs regarding this issue.
9. Motion made by Commissioner Glace, seconded by Commissioner Davern to allow Scranton Fire Company to use the maze at Central for training on 3-12 & 3-19-2008. Motion carried.

**Windom Chief, Dave Roessler:**

No report

**Hillcrest Chief, Reid Holmes:**

No report

**District Training Officer, William G. Szewc:**

1. Will be attempting to set up another ice rescue class before April.
2. There will be a drill at the academy in Cheektowaga. OP to have inside tower and maze. RIT members to go.
3. Motion made by Commissioner Eiskant, seconded by Commissioner Glace to allow for the Per Diem rates of \$33.00, first and last day, and \$44.00 each day in between for food for FDIC, excluding alcohol. Reimbursement with receipts only. Motion carried.

**District EMS Officer, Tony Balaster:**

1. Monthly reports read. Attached to file copy.
2. There is a CPR class coming up.
3. There is a Rapid Re-Cert class coming up.
4. Dates and times on the two above mentioned classes will be forth coming.
5. Per Commissioner Szewc the Firefighter 1 class will start at Central 4-4-2008.

**NEW MEMBERSHIPS AND REMOVALS:**

**\*\*\*Orchard Park\*\*\***

Motion made by Commissioner Glace, seconded by Commissioner Leach to deny application to Orchard Park by Keith Hall for Fire & EMS based on assessment report from WNY Health Care System. Letter to be sent. Motion carried.

**\*\*\*Hillcrest\*\*\***

None

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**\*\*\*Windom\*\*\***

Motion made by Commissioner Glace, seconded by Commissioner Leach to accept Marie Tschopp to the District Rolls for EMS only. Motion carried.

**COMMISSIONER'S REPORTS**

**Commissioner Glace:**

1. Quarterly Air Test Report is here.
2. Motion made by Commissioner Davern, seconded by Commissioner Leach to purchase new overhead doors for the apparatus room at Central from Hamburg Overhead Door Company for a total of \$14,000.00. Three (3) quotes were procured.
3. Motion made by Commissioner Davern, seconded by Commissioner Leach to award the 2007 audit to Bevilaqua for \$8250.00. Motion carried.
4. Motion made by Commissioner Eiskant, seconded by Commissioner Leach to upgrade the plumbing at Hillcrest by Slotman Plumbing, not to exceed \$2000.00. Motion carried.
5. Motion made by Commissioner Eiskant, seconded by Commissioner Davern to dispose of the obsolete radios and cell phones. Motion carried.
6. Motion made by Commissioner Davern, seconded by Commissioner Leach to award the ambulance bid to American Emergency Vehicles for a total price for both ambulances of \$292,490.00. Motion carried.
7. Motion made by Commissioner Davern, seconded by Commissioner Leach to advertise for the concrete work to be done at Central with a bid opening at the April meeting. Motion carried.
8. Thanks to Treasurer Rogers for tracking down every missing receipt for the 2007 audit.

**Commissioner Davern:**

No report

**Commissioner Leach:**

No report

**Commissioner Eiskant:**

No report

**Commissioner Szewc:**

1. Congratulations to Orchard Park 10, Dan Neaverth for new position of Deputy Commissioner of Emergency Services for Erie County.
2. The computer system has been upgraded by Fire Pro. Will be dropping off the serial #'s by SEBA so we know which regulator is in which truck.

**Attorney Chelus:**

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1. Since American LaFrance owes the District no money then nothing needs to be done with regards to the bankruptcy notice.
  
2. Motion made by Commissioner Leach, seconded by Commissioner Glace to have Treasurer Rogers pay off the old bond at \$260,000.00 by March 29<sup>th</sup> and to procure a new bond at \$130,000.00. Motion carried.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**BUSINESS FROM THE FLOOR:**

None

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Davern, seconded by Commissioner Eiskant that the bills be paid as presented for a total of \$195,443.18. Motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Glace, seconded by Commissioner Davern that the meeting be adjourned. Motion carried.

Meeting adjourned 8:59 PM

Respectfully submitted, Roberta Buczkowski, Secretary