

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JULY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on July 8, 2008 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

Roll Call:

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|---------------|------------------|------------|--------------------|
| Chairman: | William G. Szewc | Treasurer: | Deborah Rogers |
| Commissioner: | John Leach | Attorney: | Michael Chelus |
| Commissioner: | Jerry Davern | Secretary: | Roberta Buczkowski |
| Commissioner: | Robert Glace | EMS: | Tony Balaster |
| Commissioner: | Robert Eiskant | | |

Fire Company Officers Present:

| | |
|---------------------|---------------|
| Orchard Park Chief: | Mike Carey |
| Windom Chief: | Dave Roessler |
| Hillcrest Chief: | Reid Holmes |

Others Present:

| | |
|----------------------------|---------------------------------|
| Bob Baun, Windom | Richard Mrugalski, Orchard Park |
| Matt Brock, Orchard Park | Tom Held, Windom |
| Ken Machemer, Orchard Park | William Mountsteven, Windom |

Approval of Minutes of the Meeting:

Motion made by Commissioner Davern, seconded by Commissioner Leach that the minutes of the June meeting be approved. Motion carried.

Communications and Action on Same:

1. Thank you card from John Leach
2. Selective Insurance re: Claim #20767753. Filed
3. Fire District Affairs. Filed.
4. Letter from Nationwide Insurance re: ISO Fire Protection. Copy to Dave Roessler. Filed.
5. Letter from Wyoming Erie Regional EMS re: Orchard Park Chosen for award. Given to Tony Balaster.
6. Renewal Notice from National fire Codes. Per Treasurer Rogers, already paid.
7. Chelus letter re: Rules for use of OP Central. President Machemer has comments. Per Chairman Szewc can be brought up under business from the floor. Letter filed.
8. Chelus letter re: Water usage at Central. Filed.
9. Chelus letter re: Audit of the Fire District.
10. Town of Orchard Park, Planning Department minutes of June meeting. Filed.
11. Town of Orchard Park, Planning Department agenda for July meeting. Filed.
12. Letter from Orchard Park Fire company re: new member.
13. Letter from Hillcrest Fire Company re: resignation of firefighter. See new memberships.

14. Town of Orchard Park Planning Department Agenda for July 9, 2008 meeting. Filed.
15. Certificate of Insurance for Edmund Stevens Inc. Filed.
16. Cancellation notice from Erie Insurance. Filed.
17. Letter from Cotton Nursery re: Landscaping. Filed.
18. Certificate of Insurance for Town of Orchard Park. Filed.
19. Letter from firefighter Paul Bodden re: going to life member. This was done at the June meeting. Letter filed.
20. Letter from Orchard Park Fire Company re: use of Central 7-26, 7-27, and 8-2-2008. No action by board needed.
21. Letter from firefighter Adam Hinckley re: out of district move. Letter to be sent regarding same. See new memberships and removals.
22. Solicitation for Lead Agency for Eagle Crest Senior Village. Signed and returned with letter from Board regarding the impact on the fire district with the addition of so many retirement villages.
23. Letter from Windom Fire Company re: resignation of firefighter. See new memberships and removals.

Treasurer's Report:

The following transfer is needed: \$3197.00 from maintenance supplies to Building Maintenance Repairs. Cash flow report. See attached.

Financial Statements have been handed out.

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept the Treasurer's report with the recommended transfers. Motion carried.

District Dan Neaverth Jr. (by Commissioner Glace):

1. Question to Tony Balaster regarding paperwork needed from July 4th.
2. Motion made by Commissioner Glace, seconded by Commissioner Leach to allow Rural Transit to use the wash bay on August 20th for World Day of Care. Motion carried.
3. Ontario Rope will be at Chestnut Ridge on the 1st Saturday in August. More details later.
4. Rural Metro has pulled out of the standbys at the Erie County Fair due to the impending strike.
5. Work session on July 30, 2008.

Orchard Park Chief, Mike Carey:

No report

Windom Chief, Dave Roessler:

No report

Hillcrest Chief, Reid Holmes:

1. When hose test was performed discovered that five sections out of nine are bad and will need replacement.

District Training Officer, William G. Szewc:

1. Firefighter I was completed this Saturday.
2. Motion made by Commissioner Leach, seconded by Commissioner Glace that the District apparatus will go to the summer boot camp at the discretion of the District and Company Chiefs. Motion carried.
3. Thanks to Orchard Park for help with the classes.

District EMS Officer, Tony Balaster:

1. Welcome back to Commissioner Leach.
2. Reports for EMS 1 read.
3. Eight firefighters have been cleared with EMT cards over the last two months.
4. IOS for July, 15 are needed. Once Tony has completed course then he will be certified to teach the course.
5. Service is needed on EMS1 for lights.
6. With regards to the impending Rural Metro strike, they may give up the standbys at the stadium events. Rural Metro can strike at any time and with no advanced notice. This places a heavy burden on the fire district to pick up the slack that will be left by Rural Metro if they do indeed strike. Very concerned about the response and transportation time needed on rescue calls. The turn around time at any given hospital can take up to 2 hours making it difficult for many firefighters to be able to transport if they have responded to a call from their place of employment. Feels a meeting is needed to address some of the issues regarding the strike etc.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

Motion made by Commissioner Glace, seconded by Commissioner Leach to remove Brandon Williams from the District Rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Roger Restorf from the District Rolls. Motion carried.

*****Windom*****

Motion made by Commissioner Glace, seconded by Commissioner Leach to remove Adam Hinckley from the District Rolls as he has moved out of District. Motion carried. Letter to be sent.

Motion made by Commissioner Eiskant, seconded by Commissioner Leach to remove Mike Ambroski II from the District Rolls. Motion carried.

COMMISSIONER'S REPORTS

Commissioner Davern:

1. Motion made by Commissioner Davern, seconded by Commissioner Glace to spend \$2500.00 for preventative maintenance on the Plymo Vent Systems for all the buildings. Motion carried.

Commissioner Glace:

1. Sonitrol was here Friday, July 11th to install the fire alarms in the garage, which will tie into the smoke heads in Central.
2. Motion made by Commissioner Eiskant, seconded by Commissioner Leach for Delmar Electric to check the lights and fans for labor only at Central for \$810.00. Motion carried.
3. Motion made by Commissioner Leach, seconded by Commissioner Davern for emergency repairs to gas leak at Central by Slotman Plumbing for \$1500.86. Motion carried.
4. Motion made by Commissioner Leach, seconded by Commissioner Davern for Dave Slotman to check backflow prevention and to drop the truck fill lines in at North Station for \$616.05. Motion carried.
5. Motion made by Commissioner Davern, seconded by Commissioner Leach for change order to concrete project at Central with regards to replacing stairs for \$1900.00 to CMH. Motion carried.
6. Motion made by Commissioner Leach, seconded by Commissioner Davern for steel door for boiler room by Door Specialty for \$394.00. Motion carried.
7. Motion made by Commissioner Davern, seconded by Commissioner Leach for block work to create the boiler room at Central to Kevin Hanrahan for \$2300.00. Motion carried.
8. Motion made by Commissioner Eiskant, seconded by Commissioner Davern to emergency shut down in kitchen at Central by Lane Fire for gas leak for \$575.00. Motion carried.
9. Motion made by Commissioner Eiskant, seconded by Commissioner Leach to pay for security detail for apparatus during construction of concrete pad at Central for \$3360.00 Motion carried.
10. Will be getting together with Reid and committee regarding the paint and wallpaper at Hillcrest.
11. There may be a roof leak at Central. Will check.

Commissioner Leach:

No report.

Commissioner Eiskant:

1. Attended Erie County District Chief's Officers Association meeting. There is a bill on the Governor's desk pertaining to allowing a firefighter to serve in two fire districts.
2. Next ECDOA meeting will be at Lakeview on September 17th.

Commissioner Szewc:

1. The new fire training building has been ordered and will be delivered on October 15, 2008. It is a three million dollar building that is 72 feet long by 22 feet wide by five stories high and is a structural steel building.
2. Starting to get site work looked at for a new facility in Amherst.
3. July 18 – 20th Verizon will be at Central at 11pm to change some equipment and then Choice 1 will be in to revamp the system. The internet service will be interrupted during that time.
4. The Coast Guard will be at Central on July 16, 2008 with the people who run the handicap kid's boat, the Excalibur, to use the training room for 15 boat captains to go over the new regulations. Commissioner Szewc will be there also.

Attorney Chelus:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Motion made by Commissioner Leach, seconded by Commissioner Davern to accept the hall usage policy as presented by President Machemer. Motion carried. Policy attached to file copy of minutes.

Motion made by Commissioner Davern, seconded by Commissioner Eiskant to go into Executive Session. Motion carried. Executive session began at 8:50.

Motion made by Commissioner Leach, seconded by Commissioner Davern to return to regular meeting. Motion carried. Regular meeting resumed at 8:59

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Davern that the bills be paid as presented for a total of \$78,730.15. Motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Leach, seconded by Commissioner Davern that the meeting be adjourned. Motion carried.

Meeting adjourned 9:05 PM

Respectfully submitted, Roberta Buczkowski, Secretary