

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JULY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on July 13, 2010 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

Roll Call:

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	Robert Glace	Treasurer:	Deborah Rogers
Commissioner:	Jerry Davern	Attorney:	Michael Chelus
		Secretary:	Roberta Buczkowski
Commissioner:	Robert Simpson	EMS:	Tony Balaster

Fire Company Officers Present:

Orchard Park Chief: Joe Jensen

Others Present:

Howard Hoffman, Windom	Pat Landy, Windom
Dave Roessler, Windom	Peter Slotman, Hillcrest
Dennis Bosley, Orchard Park	Doug Wolf, Hillcrest
Rich Mrugalski, Orchard Park	John Wittmann, Hillcrest
Ed Jensen Jr., Orchard Park	Nick Lobur, Windom
Chris Couell, Orchard Park	

Approval of Minutes of the Meeting:

Motion made by Commissioner Davern, seconded by Commissioner Glace, that the minutes of the June meeting be approved. Motion carried.

Communications and Action on Same:

1. Letter from Erie County Board of Elections re: verifying all street names in Orchard Park. Letter given to Secretary
2. Letter from Harris Corners Fire Department re: old Windom 1. Motion made by Commissioner Simpson, seconded by Commissioner Glace to donate this truck to the Harris Corners Fire Company once the new Windom 1 is here. Motion carried.
3. Letter from Absolut Care re: oxygen use patients. Filed
4. Town of Orchard Park Zoning Board Agenda for 7-20-2010. Filed.
5. Town of Orchard Park Planning Board Agenda for July 14, 2010. Filed
6. Town of Orchard Park Planning Board minutes for May 12, 2010. Filed
7. Fire District Affairs. Filed
8. Return to work slip for Lisa Pagels. Filed
9. Letter from County of Erie re: operation of M.E.R.S. radio by EMS Inc. Filed.
10. Letter from Orchard Park Fire Company re: use of hall 7-6-2010. Filed.

11. Town of Orchard Park, Solicitation for Lead Agency for Boston Terra Cotta. Signed, copied, mailed and filed.
12. Letters from Selective Insurance re: claims. Filed.
13. Letter from RBC Wealth Management re: LOSAP. Filed.
14. Association of Fire Districts, State of NY re: Mid Year Workshops. Basket.
15. VFIS Newsletter. Basket.
16. WC Advisor Newsletter. Basket.
17. Letter from Windom Fire Company re: new firefighter. See new membership and removals.
18. Letter from Windom Fire Company re: use of hall 10-16 & 10-17-2010. Motion made by Commissioner Glace, seconded by Commissioner Davern regarding same. Motion carried.

Treasurer's Report:

The following transfers are needed:

\$11,048.00 from building reserve to the following:

- \$2711.00 to Property Taxes
- \$\$1648.00 to Purchase of Small Equipment
- \$6689.00 to Building Maintenance Repairs

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Davern, seconded by Commissioner Glace to accept the Treasurer's report with the transfers. Motion carried.

District Dan Neaverth Jr.:

1. Monthly reports read. Attached to file copy.
2. There is an issue with the air cage being unlocked. This needs to be locked.
3. With regards to the Homeland Security Grant, the Erie County Legislature has unanimously sent a resolution in support of the 400 MHz.
4. The Firefighter 1 class is moving along. One person has been removed, not an Orchard Park Fire District person. Will be looking for a pumper for the class.
5. Would like the escape rope SOG incorporated into the by-laws to be approved at the August meeting.
6. We are constantly getting requests for the PCR's which are given to Tony. The problems arising are the fact that many times the requests are incomplete. Tony calls to state that we can't help them unless the form is filled out properly. Will also be sending letters in the future. This procedure is fine with Attorney Chelus.
7. Would like to sit down with the chiefs and commissioners with regards to the request by the police dispatchers for clarification on the new district 8 regarding responses.
8. Thanks to all for the July 4th parade.

Orchard Park Chief, Joe Jensen:

1. There are three firefighters the Orchard Park Fire Company would like removed due to lack of doing anything at all since accepted into the company. Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Albert Chastain, Matthew Roma and Julia Melski from the district rolls as per the request of Chief Jensen. Motion carried.

Windom:

No report

Hillcrest:

No report

District Training Officer:

1. The schedule is done. Drill every third Monday from July to December.
2. Every time there is a water rescue drill or a live fire training there needs to be an ambulance at that drill that is committed to that function only.

Motion made by Commissioner Glace, seconded by Commissioner Davern to go to executive session. Motion carried. Executive session began at 8:13pm. Motion made by Commissioner Davern, seconded by Commissioner Glace to return to regular meeting. Regular meeting resumed at 8:20 pm. No motions made.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept David Allen Lawson to the district rolls. Motion carried.

Motion made by Commissioner Glace, seconded by Commissioner Davern to remove Albert Chastain, Matthew Roma and Julia Melski from the district rolls as per the request of Chief Jensen. Motion carried.

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Glace, seconded by Commissioner Davern to accept Eric Kaczor to the district rolls. Motion carried.

COMMISSIONER'S REPORTS

Commissioner Glace:

1. Electrical work will be done at EMS Inc.

Commissioner Davern:

No report

Commissioner Simpson:

1. The 2009 audit is complete. Looks good.
2. Sat down with Sam's Apparatus and explained that all repairs will now be done through the district.

Commissioner Szewc:

No report

Attorney Chelus:

1. Have looked over the solicitation for lead agency from the Town of Orchard Park for Boston Terra Cotta and is fine for the district to sign.

A motion was made by Commissioner Glace, seconded by Commissioner Davern to amend the December 2009 minutes to include the following motions made and seconded by them:

- Motion made by Commissioner Glace, seconded by Commissioner Davern to approve a note in the amount of \$200,000 for 10 years with any outstanding balance due at the end of the fifth year at an interest rate of 4% beginning January 1, 2010. Motion carried.
- Motion made by Commissioner Glace, seconded by Commissioner Davern to approve a lease for three ambulances at \$84.00 per use and three response vehicles at \$1,000 per month for each vehicle. Motion carried.
- Motion made by Commissioner Glace, seconded by Commissioner Davern to approve a building lease for space in the building located at 3920 Taylor road at \$5000 per month beginning November 1, 2009. Motion carried.
- Motion made by Commissioner Glace, seconded by Commissioner Davern to amend the signed building lease to begin effective January 1, 2010 because the District did not close on the building until December 21, 2009. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Ed Jensen Jr. would like \$300.00 for Explorer Troop 288. Motion made by Commissioner Simpson, seconded by Commissioner Glace to go to executive session. Motion carried. Executive session began at 8:40. Motion made by Commissioner Simpson, seconded by Commissioner Glace to return to regular meeting. Motion carried. Regular meeting resumed at 8:42 pm.

Motion made by Commissioner Simpson, seconded by Commissioner Davern for the District to sponsor Explorer Troop 288. Motion carried. Motion made by Commissioner Simpson, seconded by Commissioner Glace for the District to expend \$300.00 for shirts for Explorer Troop 288. Motion carried.

BUSINESS FROM THE FLOOR:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Davern, seconded by Commissioner Glace that the bills be paid as presented for a total of \$158,129.85. Motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Glace, seconded by Commissioner Davern that the meeting be adjourned. Motion carried.

Meeting adjourned 8:45PM

Respectfully submitted, Roberta Buczkowski, Secretary