

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF SEPTEMBER THE MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on September 13, 2011 at 8:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Szewc.

**Roll Call:**

Chairman:	William G. Szewc	Dist. Chief:	Dan Neaverth Jr.
Commissioner:	Robert Simpson	Treasurer:	Deborah Rogers
Commissioner:	Jerry Davern	Attorney:	Michael Chelus
Commissioner:	Robert Eiskant		
Commissioner:	Gregory Galloway	EMS:	Tony Balester

**Fire Company Officers Present:**

Orchard Park Chief:	Joe Jensen
Windom Chief:	Bob Baun
Hillcrest Chief:	Ernie Matthews

**Others Present:**

William Janik, D & H Exc	Patricia Janik, Secretary D&H
Edmond Jensen, Orchard Park	Dennis Bosley, Orchard Park
Frank Wierzbowski, Windom	Cathy Geist, Hillcrest
Doug Wolf, Hillcrest	Dave Roessler, Windom
Ray Stromecki, Brown & Stromecki	Dave Stromecki, Brown & Stromecki
Mark Pacholec, Orchard Park Police Dept.	John Mariano, Orchard Park Police Dept.
Jason Schiedel, Orchard Park Police Dept	

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Galloway, seconded by Commissioner Eiskant that the minutes of the August meeting be approved. Motion carried.

**Opening of Bids for paving of North Station:**

Treasurer Rogers read ad for bids on paving of North Station in the absence of Secretary Buczkowski	
D & H	\$36,298.00
Louis Del Prince Inc.	\$45,770.25

Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to review bids with Attorney Chelus and award later to responsible bidder. Motion carried.

### **Opening of Bids for Turnout Gear:**

Treasurer Rogers read ad for the turnout gear in absence of Secretary Buczkowski

Dival Safety

- |                            |                   |
|----------------------------|-------------------|
| 1. Bunker gear             | \$2397.95 Per set |
| 2. Firedeck Bailout Pocket | \$140.00          |

Motion made by Commissioner Eiskant, seconded by Commissioner Davern to accept the bid from Dival Safety for the turnout gear. Motion carried.

### **Communications and Action on Same:**

1. Letter from Attorney Chelus re: FOIL request by firefighter Hanrahan. Filed.
2. NYS Safety Group 497 Re: Safety Training. Filed
3. Orchard Park Town Clerk re: proposed street names. Vineyard Trail-yes the rest no. To be copied for file and original sent back.
4. Orchard Park Town Clerk re: proposed street name: Riley Meadow and Golden Oak Lane are both ok with board and fire companies. To be copied for file and original sent back.
5. WNY Fire District Officer's Legislative Association re: Workshops. Basket
6. Erie County Fire District Officer's Association re: next meeting. Basket.
7. Town of Orchard Park Planning Board Agenda for September 14<sup>th</sup> meeting. Filed.
8. Certificate of Insurance for Erie Community College. Filed.
9. Notice from Reserve Fire Company re: "Night at the Races" Filed.
10. Letter from Orchard Park Fire Company re: use of hall for Executive Meeting 1<sup>st</sup> Tuesday of each month. No action needed by the board. Filed.
11. Letter from Orchard Park Fire Company re: use of hall November 12, 2011. Motion made by Commissioner Eiskant, seconded by Commissioner Davern regarding same. Motion carried.
12. Letter from Orchard Park Fire Company re: use of hall September 10, 2011. No motion needed as date has passed.
13. Fire District Affairs. Copies given to Commissioners and Attorney Chelus.
14. Letter from Windom Fire Company re: use of hall September 22, 2011. Motion made by Commissioner Eiskant, seconded by Commissioner Galloway regarding same. Motion carried.
15. Letter from Windom Fire Company re: reinstate to active duty for Frank Wierzbowski. Motion made by Commissioner Eiskant, seconded by Commissioner Galloway to reinstate firefighter Wierzbowski. Motion carried.
16. Letter from Windom Fire Company re: new memberships. Waiting for all the paperwork

### **Treasurer's Report:**

The following transfers are needed:

\$50.00 from Office Supplies to Publication of Notices

\$3356.00 from Repairs to Buildings to Building Maintenance Repairs.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to accept the Treasurer's report with the above mentioned transfers. Motion carried.

**District Dan Neaverth Jr.:**

1. Monthly reports read. Attached to file copy
2. With Hurricane Irene, Thanks. We are not obligated for State Mutual Aid. State still needs help. 72 hours starting Wednesday. Photos are available for any who are interested. Would be good for training.
3. The Scott thermal imaging camera has been recalled for the Pac Tracker re-evaluator needs. Will be pushed to a 2012 work session.
4. With regards to the 400 MHz; Saiia will come out and swap out the charges. Have purchased additional mobiles per the request of the Chiefs and will be installed as soon as Dave Roessler returns to active duty.
5. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to purchase an all weather ATV for use at the Bill's Games for \$16773.00 Motion carried.
6. Motion made by Commissioner Galloway, seconded by Commissioner Davern to purchase rescue supplies, pumps, winches and brush guards for the ATV for \$9833.00. Motion carried
7. Just a reminder that the operating procedures are flexible. Always receptive to who is on location.
8. The Assistance Firefighter Grant deadline is September 23<sup>rd</sup> for \$200,000.00
9. Work session will be September 28, 2011 at 6:30pm. Will go over Fire Department procedures.
10. Reminder that the RIT Drill is tomorrow.

**District EMS Officer, Tony Balester**

1. Will be using Windom Hall during the Bills Games.
2. Dr. Daniels at Immediate Care will be doing flu shots October 15<sup>th</sup>.
3. Vital Signs is all set. Paperwork to Debbie.
4. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant for the purchase of food and beverages for the C-PEP class here at Central on September 27, 2011 for 35 – 50 people.
5. Commissioner Szewc ask for Tony to look into the cost of the HEP A shots.

**Orchard Park Chief, Joe Jensen:**

1. Will be doing the standby at the Quaker Arts Festival on September 17 & 18<sup>th</sup>.

**Windom Chief, Bob Baun:**

1. Will be taking Windom 1 to Woodlawn on September 20<sup>th</sup>.
2. Will be doing Stadium detail Sunday mornings, September 18<sup>th</sup> & the 25<sup>th</sup>.
3. Will be doing the approved boot drive on September 18<sup>th</sup>.
4. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant for Fire Police to attend seminar sponsored by the county on September 24<sup>th</sup> at \$12.00 per. Motion carried.
5. The hose was ordered – there is a 6 week turnaround.

**Hillcrest Chief, Ernie Matthews:**

1. Thanks to all for the ravine rescue at the ridge.
2. The large scale drill scheduled for this weekend has been canceled. Will be rescheduled for the spring.

**Training:**

1. Trying to get Dave Dosdon to come and do his seminar on Reading Smoke in April. It is a \$4000.00 expense to begin. Would open it up to surrounding communities. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to move ahead with scheduling of the seminar.
2. For information only; in February Ron Lasky will speak on various subjects.
3. The District Drill will be with Newton Abbott at the Ridge on September 19<sup>th</sup>.

**NEW MEMBERSHIPS AND REMOVALS:****\*\*\*Orchard Park\*\*\***

None

**\*\*\*Hillcrest\*\*\***

None

**\*\*\*Windom\*\*\***

None

**COMMISSIONER'S REPORTS****Commissioner Davern:**

1. Motion made by Commissioner Davern, seconded by Commissioner Eiskant for the District to pay for parking attendance for the Quaker Arts Festival at the same rate as last year. Motion carried.

**Commissioner Eiskant:**

1. September 21<sup>st</sup> is the Fire District Officers Association meeting at Reserve Fire Hall. Topic is "what is the County's Purchasing program".

**Commissioner Simpson:**

1. The new ambulance will be here in a couple of weeks.
2. Will not be at the October meeting.
3. Will have the Hillcrest Topography Map by the end of the week.

**Commissioner Galloway:**

1. There were two bids for previous maintenance. HOD for \$1000.00 and NOD for \$2442.00. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to award bid to HOD. Motion carried.
2. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to accept the proposed by law changes. Will post for the 45 day requirement. Motion carried.
3. The disc with by law changes has been given to Chairman Szewc for the computer.
4. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to have 160 sets of the policy and procedure changes printed and put in three ring binders. Motion carried.

**Commissioner Szewc:**

1. Thanks to everyone for the Hurricane Irene deployment. There was lots of hard work and poor conditions.
2. We have two new paramedics, Greg Bienias and Eric Knavel.
3. Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to spend \$90.00 to go to Orlando for Fire Pro Training, per diem. Motion carried.

4. Guard rail is in.
5. Sonitrol has been through all the buildings and everything appears to be ok. Will get the report soon.
6. Has been in contact the past week quite extensively with the New York Power Authority for the layout of the solar panels. They can be unplugged to be moved.

**Attorney Chelus:**

1. One year ago on August 16, 2010 we received the report on the Bauer spill. The DEC came on to the fire district property and reported that Bauer's is responsible. On August 24, 2010 monitoring wells put in. The source of the last spill or perhaps a new spill is gasoline from Bauer's Service Station. We have our own samples which are being analyzed. We are trying to prevent this from becoming our problem. I have photos of the new dig.
2. The budget timeline is the following:  
On or before September 27, 2011 adopt the proposed budget, file budget with secretary  
September 28, 2011, post budget on fire district website.  
September 28 – October 3, 2011, provide notice of budget hearing to the town clerk's office to post on town website and bulletin board in town clerk's office.  
On or before five days prior to public meeting on budget secretary must publish in local newspaper.  
October 18, 2011 public meeting on fire district budget.  
Budget must be approved by November 4, 2011.  
Motion made by Commissioner Galloway, seconded by Commissioner Eiskant to post proposed budget on website. Motion carried.  
Motion made by Commissioner Eiskant, seconded by Commissioner Galloway to have secretary post the notice of the budget in the local paper before October 13, 2011. Motion carried.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**BUSINESS FROM THE FLOOR:**

Police Officer Pacholec stated that any action on dispatch has been postponed until spring or summer of 2012.

Dave Roessler asked for clarification with regards to the September meeting in which it was stated that anyone seeking for their name to be put on the slate for any line officers position must have all the qualifications or they could not be put on the slate until January.

Per the board all firefighters must submit their names to the board by November and have all the qualifications required to run for the office they have chosen. District Chief Neaverth stated that there is no intention to eliminate any office from lieutenant on up but have to have a qualified firefighter to run for each position.

Firefighter Cathy Geist stated a thank you to Dan and Bill for the deployment for hurricane Irene.

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Galloway, seconded by Commissioner Eiskant that the bills be paid as presented for a total of \$63504.02. Motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Galloway, seconded by Commissioner Davern that the meeting be adjourned. Motion carried.

Meeting adjourned 9:10PM

Respectfully submitted, Roberta Buczkowski, Secretary