

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JANUARY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on January 12, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Assist. Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Attorney:	Michael Chelus
Commissioner:	Frank Wierzbowski	Secretary:	Roberta Buczkowski
Commissioner:	Gregory Gill	EMS:	Tony Balester
		Training Officer:	William Hanrahan

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom Assist Chief:	Jay Knavel
Hillcrest Chief:	Dan Neaverth Jr.

Others Present:

Bob Glace, Orchard Park	Tammy Glace
Samantha Glace	Howard Hoffman, Windom
Dave Roessler, Windom	Ernie Matthews, Hillcrest
Ray Stromecki, Brown & Stromecki Insurance	Dennis Bosley, Orchard Park
Ed Jensen Jr. Orchard Park	Marylyn Weichmann, Windom
Robert Baun, Windom	Kevin Galas, Orchard Park
Dick Galas, Orchard Park	Bob Benning, Hillcrest
Jon Gill, Hillcrest	Peter Slotman, Hillcrest
Roger Hendershot, Hillcrest	Chris Chaffee, Hillcrest
Al Marino, Hillcrest	Dennis Mill, Ethics Committee
Tyler Jensen, Orchard Park	Jeremy Majewicz, Orchard Park,
Chris Couell, Orchard Park	Tim Gibbons, Orchard Park
Paul Scolese, Orchard Park	

There was a moment of silence for Firefighter Richard Benning

Approval of Minutes of the Meeting:

Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant that the minutes of the December 2015 and 2016 Organizational meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from Hillcrest Fire Company re: removal of firefighter. See new memberships and removals.
2. Letter from Absolute Care re: oxygen use patients. Copy made and filed. Original given to OP 10.
3. Saratoga Fall Vendor Expo and Workshops October 2016. Basket.
4. Certificates of Insurance for Saia Communications. Original given to David Stromecki, copies Filed.
5. Certificates of Insurance for Sahlem's Roofing. Original given to David Stromecki, copies Filed.
6. Certificates of Insurance for Warning Electrical. Original given to David Stromecki, copies Filed.
7. Certificates of Insurance for D & H Paving. Original given to David Stromecki, copies Filed.
8. Certificates of Insurance for Hamburg Overhead. Original given to David Stromecki, copies Filed.
9. Certificates of Insurance for Jensen Lawn Care. Original given to David Stromecki, copies Filed.
10. Letter from Windom Fire Company re: Use of hall January 31, 2016. Motion made by Commissioner Eiskant, Seconded by Commissioner Gill regarding same. All in favor; motion carried.
11. Letter from Windom Fire Company re: Use of hall May 15, 2016. Motion made by Commissioner Eiskant, Seconded by Commissioner Gill regarding same. All in favor; motion carried.
12. Letter from Orchard Park Fire Company re: removal of firefighter. See new members and removals.
13. Letter from Orchard Park Fire Company re: out of service Jason Ignela. Filed
14. Letter from Windom Fire Company re: requirements not met
15. Letter from Orchard Park Fire Company re: requirements not met.

Treasurer's Report:

There are no transfers needed:

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to accept the Treasurer's report. All in favor; motion carried.

District Joseph Jensen Sr.:

1. Monthly and 2015 Year end reports read. Attached to file copy.
2. Am appointing Firefighter Al Marino to Road Rescue Coordinator for 2016

Orchard Park Chief, Rich Mrugalski:

1. Would like to start lining up members for the next FDIC.
2. East Aurora has invited the District to a live burn in March at 1210 Jewett Holmwood Road, will have more information at the February meeting.
3. Would like to know if there will be an executive session regarding Firefighter Scolese. Per Chairman Machermer, yes, later in the meeting.
4. Would like to know if there has been any decision on OP 7. Per Chairman Machermer will be addressed under unfinished business.

Windom Assistant Chief Jay Knavel:

1. Would like to form Committee to the new Windom 7. Per the Board; it will be taken under consideration and discussed by the board.

Hillcrest Chief, Dan Neaverth Jr.:

1. The District has a potential house to burn on Chestnut Ridge Road. Will get together with Training Officer Hanrahan and see if it is feasible. More details to follow as they become available.
2. The delinquency report turned in.
3. There is a Technical Rescue Conference coming up March 31, 2016. Per the Board, this is under training and needs no motion.
4. Just wanted to thank the Board for their consideration of Al Marino.

District EMS Officer, Tony Balester:

1. CPR class this Sunday, January 17th from 8-noon
2. Will need to pick up the 13th edition of the EMT books. Fine with the board.

District Training Officer, Bill Hanrahan:

1. The Training Schedule is out. If anybody wants a copy just let Bill know.
2. The Fire House Expo is in Tennessee this year and would like to have four (4) to six (6) go. The price is comparable to FDIC. Motion made by Commissioner Eiskant, seconded by Commissioner Gill to send four (4) to the Fire House Expo October 18-22, 2016 at a cost not to exceed \$6000.00. All in favor; motion carried.
3. Working with David Stromecki regarding winterizing the pumpers as VFIS would like the District to do a training video. They would send what they are looking for and the District would have to produce the video. Commissioner Gill asked what the liability would be for the District if something were to go wrong. Per Dave Stromecki the video would be strictly an amateur video. David Stromecki will contact VFIS to check on the responsibility and culpability of the District.
4. EVOC class will be at Hillcrest. Will let the Board know the dates.
5. NYS Fire Chiefs; the Fire Sprinkler Council and the Building Code Council are having a seminar in Buffalo this month and they want to do a Sprinkler Demo vs. a non fire Sprinkler. It would involve building two (2) 8 X 8 pods and they are looking for OP to build these pods. NYSW Chiefs pay for everything. They would be built by the district and would be the districts after the demo. They are reusable and can be used for Fire Prevention. Fine with the board.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to remove Chad Blanar from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to remove Morgan Cavanaugh from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept Christopher Bosley to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Putnam to accept Katy Bosley to the District Rolls. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to remove Dennis Pickard from the District Rolls. All in favor; motion carried.

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Eiskant:

No report

Commissioner Putnam:

No report

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to change Assistant Treasurer Jensen's title to Deputy Treasurer. All in favor; motion carried.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski for two (2) additional members to go to Special Operations in New York City April 29, 2016 for a cost not to exceed \$2400.00. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to advertise for the Hillcrest Fire Hall expansion with the bid opening in March. All in favor; motion carried

Commissioner Machermer:

No report

Attorney Chelus:

1. With regards to the change in the awards program; the section referring to computing credit for active firefighters who are also paid employees, credit shall not be given for activities performed during the individual's regularly assigned work period. This means that a person working for the town and respond to a call during the day they would be able to have credit for that call.
2. With regards to the Procurement Policy; was done January 1990 and a copy had been given to Commissioner Gill for review per his request.
3. With regards to the Hillcrest expansion, the Board will need the affidavit for the publishing of the permissive referendum. Secretary will get from the Treasurer.

UNFINISHED BUSINESS:

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to throw out the bids for the new OP7 and to start over. All in favor; motion carried.

Chief Mrugalski questioned why were the bids not acted upon within the sixty days; per the board they did not meet the specs. Chief Mrugalski asked in what direction would the Board like the committee to go in? Commissioner Machermer would like a meeting ASAP.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to go to Executive Session. All in favor; motion carried.

Executive session began at 7:31 PM

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to return to regular meeting. All in favor; motion carried.

Regular meeting resumed at 7:37 PM

Motion was made by Commissioner Putnam, seconded by Commissioner Wierzbowski to re-instate Firefighter Paul Scolese with the restriction as stated in the letter which Firefighter Scolese signed and is placed in his personnel folder.

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Firefighter Chris Couell stated that the committee was formed to design the new OP7 around the tools that are carried, what the needs are and the safest most efficient way to do so. The specs were ready to go out to bid last year and when the new chief took over last year the committee was asked to start from scratch and to look everything over again. Everything was then put out to bid with three (3) companies bidding on the truck. For the Board and the District Chief to come back now and say the bids did not meet spec after two (2) years and many man hours spent is very disappointing and firefighter Couell felt that it may be personal.

Firefighter Tim Gibbons asked Commissioner Eiskant where the truck bid did not meet spec. Per Commissioner Eiskant that the committee was specifically told not to put a third axel on the truck and they went ahead and did anyway. Firefighter Gibbons asked if there was a record of official correspondence regarding that request. Firefighter Gibbons stated he felt it was borderline negligence on the part of the Board. Chairman Machermer stated that the discussion over OP7 was done.

Per Firefighter Couell the bylaws state that no district firefighter may use the assets of the district for personal gain. He finds it hard to understand that one of the Commissioners can store his motorcycle at EMS Inc. at no cost. He feels it is a conflict of interest that he can store something at a district owned building and no one else can. Chairman Machermer stated the matter will be looked into.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Putman, seconded by Commissioner Gill that the bills be paid as presented for a total of \$84,386.20. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Gill that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:49 PM

Respectfully submitted, Roberta Buczkowski, Secretary