

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE OCTOBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on October 11, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom Chief:	Guy Carey
Hillcrest Chief:	Dan Neaverth Jr.

Others Present:

Peter Slotman, Hillcrest	Dennis Bosley, Orchard Park
Jay Knavel, Windom	Chet Covers, Windom
Dave Roessler, Windom	Ed Jensen Jr., Orchard Park
Jon Torre, Hillcrest	Maddie Jensen, Student
Thomas Held, Windom	Howard Hoffman Jr., Windom
Robert Baun, Windom	Ed Jensen Sr., Orchard Park
Jacob Galas, Orchard Park	Jeffrey Mondo, Orchard Park
John Newell, Orchard Park	Chris Couell, Orchard Park
Jon Gill, Hillcrest	Doug Wolf, Hillcrest
Jon Brooks, Orchard Park	

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the minutes of the September meeting be approved. All in favor; motion carried.

Bid Opening: Snowplowing

Jensen Lawn Care	\$16,800.00
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Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to award the snowplowing for 2016-2017 to Jensen Lawn Care. All in favor; motion carried.

Communications and Action on Same:

1. Letter from Windom Fire Company re new member. See new memberships and removals.
2. Letter from Windom Fire Company re: use of Windom October 12 or October 19, 2016 by the Orchard Park PBA. Motion made by Commissioner Eiskant, seconded by Commissioner Gill regarding same. All in favor; motion carried. Letter filed.
3. Letter from Windom Fire Company re: use of Windom December 26, 2016. Motion made by Commissioner Gill, seconded by Commissioner Putnam regarding same. All in favor; motion carried. Letter filed.
4. Letter from Windom Fire Company re: resignation of firefighter. See new memberships and removals.
5. Thank you card from U-line. Basket
6. Copy of letter from Village of Orchard Park to MaryAnn Gravius regarding the dumpster at South Davis St. Filed.
7. Fire District Affairs: Filed.
8. Letter from Absolute Care re: oxygen use patients. Copy to OP9 and OP10. Letter filed.
9. Notice from Erie County Volunteer Fireman's Association re: Quarterly meeting. Basket
10. Various certificates of insurance. All filed.

Treasurer's Report:

The following transfers are needed:

Transfer on September 14, 2016 of \$400,000.00 from the Municipal Savings to the Operating Checking Account.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept the Treasurer's report. All in favor; motion carried.

District Joseph Jensen Sr.:

1. Monthly reports read. Attached to file copy
2. Work session will be October 25, 2016 at 7pm
3. The new licenses plates are in and are on the vehicles.
4. Reminder to the Chiefs to have the requirements for running of office available to anyone running along with a valid current EMT card.
5. On November 28, 2016 at 7pm at Central will be a Fire Police Drill.
6. Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to put Orchard Park 7 out to bid with the opening at the November 8, 2016 meeting.

Orchard Park Chief, Rich Mrugalski:

1. The Firefighter Survival Course will be September 18 and 20, 2016 at
2. The Annual Halloween Open House and Fire Prevention will be on October 31, 2016.

Windom Chief, Guy Carey:

1. Wednesday, October 12th will be sending a pumper to Woodlawn
2. Will be participating in the Lancaster Christmas parade on November 26th.
3. Will be in service but out in the neighborhood on Halloween.
4. The Humato tools are in, there will be training on October 23, 24 and 26th and all are invited.
5. The pavilion is almost completed.

Hillcrest Chief, Dan Neaverth Jr.:

1. There will be a state training at Allegany Park on November 5 and 6, 2016 at a cost of \$150.00 per person.
2. Will be in service but out in the neighborhoods on Halloween.
3. Who will be the coordinator for FDIC
4. Question to OP10 on the new gear? No as of this date per OP10.
5. Hillcrest 7 will also be at the Lancaster parade.

District EMS Officer, Tony Balester:

1. There are seven (7) people going to Vital Signs not the twenty-two (22) as stated before.

Training (Given by OP10):

1. The bailout equipment is in along with the policy
2. Only OP10 and Bill to go to the Firehouse Expo.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Christian Benning to the District Rolls. All in favor; motion carried.

*****Windom*****

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept William Sundeen III to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to remove Jamie Lynn Winkler from the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Eiskant:

No report

Commissioner Putnam:

No report

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to modify the motion made at the September meeting regarding the purchase of two (2) ambulances for \$303,492.00 from Gorman Enterprises to: the purchase of two (2) ambulances, cost of the first is \$154,746.00 and the cost of the second is \$148,746.00 for a total cost of \$303,492.00. All in favor; motion carried.
2. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant, that after comparing bank proposals, to accept the proposal from Key Bank for the three (3) million Bond at 2.4% for ten (10) years. All in favor; motion carried.
3. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to sell 882 as is to EMS Inc. for \$200.00. All in favor; motion carried.

Commissioner Gill:

1. The update for the Hillcrest expansion was read. Attached to file copy of these minutes.
2. Since the ATV could not be purchased on State bid the motion made last month is rescinded.
3. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to purchase a new ATV from Appolson's for \$10,809.00 from four (4) bids received as per the Procurement Policy. All in favor; motion carried.

Commissioner Macheimer:

No report

Attorney Chelus:

1. The foundation for the expansion at Hillcrest had to be increased from 4" to 6". The slope of the property required the foundations to also serve as a retaining wall. The additional excavation, concrete and rebar work made by the structural engineer requested a change order of \$13,847.00 We have gotten it down to \$11,000.00 arguing that the bid required a pre-inspection which would have disclosed the slope of the property. Bammel is trying to see if we can get the change amount reduced any lower than \$11,000.00
2. The State requires a different exit on to Ellicott Road so will have to move hydrant. Total cost is around \$7500.00.
3. David Stromecki was successful in having all the insurance requirements in place before the work began at Hillcrest.
4. There have been very few problems overall.
5. Stephanie Mulkowski was injured back on April 24th on district property. She has signed a General Release and the District will pay \$1290.00 to her providers. Billing will be given to Treasurer Petrie. Motion made by Commissioner Putnam, seconded by Commissioner Gill to pay Ms. Mulkowski's health providers \$1290.00. All in favor; motion carried.
6. Most of the legal work is done for 4222 S. Taylor Road. There is no lien on the property and the owners will provide a discharge document. Should close on the property next week.
7. Have received another FOIL from Tim Gibbons and Secretary Buczkowski will send the appropriate letter stating we have received the request and will answer in twenty (20) business days.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Dave Roessler stated that the picnic shelter is almost done. Also when the computers were updated they had to purchase new software and make the one computer a secured computer and not a shared one.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant seconded by Commissioner Gill that the bills be paid as presented for a total of \$101,404.93. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Putnam, seconded by Commissioner Eiskant that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:35 PM

Respectfully submitted, Roberta Buczkowski, Secretary