

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE OCTOBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on October 10, 2017 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

**Roll Call:**

Chairman:	Kenneth Macheimer	Dist. Chief:	Guy Carey
		Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Attorney:	Michael Chelus
Commissioner:	Frank Wierzbowski	Secretary:	Roberta Buczkowski
Commissioner:	Gregory Gill	EMS:	Tim Benstead
		Training:	Mike Carey

**Fire Company Officers Present:**

Orchard Park Chief:	Matthew Cavanagh
Windom Assistant Chief:	Aaron Jarka
Hillcrest Chief:	Dan Neaverth Jr.

**Others Present:**

Tom Held, Windom	Marylyn Weichmann, Windom
Ed Jensen Sr., Orchard Park	Howard Hoffman, Windom
Dave Stromecki, Brown & Stromecki Insurance	Chet Covers, Windom
Peter Slotman, Hillcrest	David C. Jensen, Orchard Park
Robert Baun, Windom	

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the minutes of the September meeting be approved. All in favor; motion carried.

**Communications and Action on Same:**

1. Letter from Orchard Park Fire Company re: use of Central Hall October 7, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
2. Letter from Orchard Park Fire Company re: new member. See new memberships and removals.
3. Letter from Mulberry Metals re: products. Basket
4. Letter from County of Erie re: The Division of EMS. Filed
5. Letter from National Fuel Gas re: Free Training programs. Basket
6. Certificate of Insurance for Jensen Lawn Care. Filed.
7. Letter from Absolute Care re: oxygen use patients. Filed
8. Letter from Glatfelter Insurance re: Accident and sickness coverage. Filed.
9. Letter from Windom Fire Company re: change of address for David Eiskant. Filed

10. Letter from Windom Fire Company re: use of Windom Hall November 4, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Gill regarding same. All in favor; motion carried.

**Treasurer's Report:**

No transfers are needed:

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

**District Guy Carey:**

1. Monthly reports read. Attached to file copy.
2. The next work session will be October 24, 2017 at Hillcrest

**Orchard Park Chief, Matt Cavanagh:**

1. Question as to the status of the inmates painting the truck bay. As Commissioner Bodden is not present there is no update.
2. Question as to the status of OP7. Per District Chief it is about 30% done. There has been no correspondence from the company.
3. With regards to the man doors being replaced at Central, would like to add the North station man door to the list.
4. Question to OP10 as to whether the "Speedy Dry" has been ordered. Per OP10 yes.
5. Was given the qualifications for the 2018 officers by Commissioner Bodden and was wondering if that was the correct qualifications. Per the Board, will be following the same qualifications as before.

**Windom Assistant Chief, Aaron Jarka:**

1. Will have trucks out on Halloween in the neighborhoods handing out candy as in the past. This is fine with the board.
2. The vehicle that was in question for a couple of months at 4222 South Taylor has been removed.
3. Did have a drill at 4222 S. Taylor and all has been cleaned up.
4. Bills home games on October 22 and 29, 2017. All invited to the standby.

**Hillcrest Chief, Dan Neaverth:**

1. Will also have trucks out and about in the neighborhood for Halloween.
2. Just a reminder that it is Fire Prevention Week and thank you to all who help.

**District EMS: Tim Benstead:**

1. Will need a key fob for Hillcrest.
2. With regards to the A2S class, have some attending from the district.

**Training Officer: Mike Carey:**

1. New Bailout system is here. Some officers have been trained on the system and will be doing more training on it.
2. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to adopt the Emergency Escape System and Guidelines for same. All in favor; motion carried.
3. Will be sitting down with the Chiefs, the District Chief and someone for the Board in November to go over the training for 2018.

## **NEW MEMBERSHIPS AND REMOVALS:**

### **\*\*\*Orchard Park\*\*\***

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept Jerry Mazurkewiz to the District Rolls. All in favor; motion carried.

### **\*\*\*Hillcrest\*\*\***

None

### **\*\*\*Windom\*\*\***

None

## **COMMISSIONER'S REPORTS**

### **Commissioner Eiskant:**

No report

### **Commissioner Wierzbowski:**

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to remove Doug Wolf as an employee of the District. All in favor; motion carried.

### **Commissioner Gill:**

1. Letter was received from Erie County Division of Emergency Services with regards to their quest for their advanced life support response Certificate of Operation. A letter is needed from the District.

### **Commissioner Machermer:**

No report

### **Attorney Chelus:**

1. Just a reminder that the Public Budget meeting will be next week on October 17, 2017 with a Public Bid opening after.

## **UNFINISHED BUSINESS:**

Secretary Buczkowski stated that Commissioner Petitions need to be in her possession by November 22, 2017 in order for the candidate name to be on the ballot.

Also anyone running for District Chief must have a letter to Secretary Buczkowski by the November meeting.

## **NEW BUSINESS:**

None

## **BUSINESS FROM THE FLOOR:**

Firefighter Slotman questioned as to when the kitchen at Hillcrest will be done. As Commissioner Bodden is out of town the board will find out when he returns.

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the bills be paid as presented for a total of \$87,028.47. All in favor; motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Gill, seconded by Commissioner Wierzbowski that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:16 PM

Respectfully submitted, Roberta Buczkowski, Secretary