

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE DECEMBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on, December 13, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom Chief:	Guy Carey
Hillcrest Assist. Chief:	Jon Torre

Others Present:

Chet Covers, Windom	Dave Stromecki, Brown & Stromecki Insurance
Dave Roessler, Windom	Ray Stromecki, Brown & Stromecki Insurance
Peter Slotman, Hillcrest	Ed Jensen Sr. Orchard Park
Jay Knavel, Windom	Howard Hoffman Jr. Windom
Andrew Kowalski, Orchard Park	John Gill, Hillcrest
Robert Baun, Windom	Ed Jensen Jr. Orchard Park

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the minutes of the November meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from Bonadio Group re: annual audit. Filed
2. Letter from Clean MD re: new Water and Fire Mitigation Program. Basket.
3. Certificate of Insurance. Filed.
4. Letter from "Boys Run On" re: donation. Basket.
5. Fire District Affairs. Filed.
6. Letter from Absolute Care re: oxygen use patients. Copy given to OP10 and OP9. Filed.
7. Letter from Windom Fire Company re: use of Windom Hall February 11, 2017. Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
8. Letter from Windom Fire Company re: inactive status for Firefighter Tedesco. See new memberships and removals.

9. Letter from Windom Fire Company re; use of Windom Hall January 13, 2017. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
10. Letter from Firefighter Crawford re: Military status. Filed.
11. Letter from Hillcrest Fire Company re: District By-Laws. Given to Secretary

Treasurer's Report:

The following transfers are needed:

\$600,000.00 from Money Market Account to Checking Account

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The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to accept the Treasurer's report with the transfers. All in favor; motion carried.

District Joseph Jensen Sr.:

1. Monthly reports read. Attached to file copy
2. The District Training Schedule meeting will be December 19, 2016 at 7PM, there will be a Thermo-Imaging camera demonstration at 6:30 for those who wish to come.
3. The new ambulance is here.
4. The maze will be moved to the new building on S. Taylor Road by the end of the month.

Orchard Park Chief, Rich Mrugalski:

1. The truck bay will be used by the Lions Club of Orchard Park on December 16 & 17th for the baskets.

Windom Chief, Guy Carey:

1. There are two (2) remaining home games for the Bills. All are welcome to standby.

Hillcrest Assist. Chief, Jon Torre:

No report

District EMS Officer, Tony Balester:

1. There are CPR classes running all month. Had a class for half the Police and will be doing the other half on Thursday.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to remove Fred Tedesco from the District Rolls January 2017. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Eiskant:

No report

Commissioner Putnam:

1. Thank you to all for the last five (5) years.

Commissioner Wierzbowski:

1. The District has a new credit card and there will be new policies and procedures going along with it next month.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to advertise in the Orchard Park Bee and the Buffalo News for the annual physicals to be opened at the February meeting. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Eiskant for Advanced Commissioner Training on February 4, 2017 at 9am at Central for a cost not to exceed \$250.00 per. All in favor; motion carried.
3. Motion made by Commissioner Gill, seconded by Commissioner Putnam for \$7000.00 for wiring the security system at Hillcrest eventually expanding to the whole district. All in favor; motion carried.

Commissioner Macheimer:

1. Thank you to Jack and Rich for all their hard work

Attorney Chelus:

1. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the Organizational meeting be held on January 10, 2017 at 6:30PM at Central. All in favor; motion carried.
2. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to advertise the Organizational meeting in the Orchard Park Bee. All in favor; motion carried.
3. Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to adopt the vehicle lease agreement with EMS Inc. January 2017. All in favor; motion carried.
4. The District received a FOIL request from Tim Gibbons on September 30, 2016. Payment has been received by Mr. Gibbons and the requested information will be sent via registered letter.

Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to go to Executive Session. All in favor; motion carried.

Executive Session began at 7:2PM

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to return to the regular meeting with no motions made by the Board. All in favor; motion carried.

Regular meeting resumed at 7:41PM

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the bills be paid as presented for a total of \$484,321.01. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Putnam, seconded by Commissioner Eiskant that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:45PM

Respectfully submitted, Roberta Buczkowski, Secretary