

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE FEBRUARY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on February 14, 2017 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Guy Carey
Commissioner:	Paul Bodden	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant		
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

Fire Company Officers Present:

Orchard Park Chief:	Matthew Cavanagh
Windom Chief:	Jay Knavel
Hillcrest Chief:	Dan Neaverth

Others Present:

Dave Stromecki, Brown & Stromecki Insurance	Jerry Knavel, Windom
Vicki Knavel, Windom	Chet Covers, Windom
Peter Slotman, Hillcrest	John McEvoy, Hillcrest
Doug Wolf, Hillcrest	Dennis Bosley, Orchard Park
Ed Jensen JR. Orchard Park	Thomas Held, Windom
Dave Eiskant, Windom	Robert Baun, Windom
Mike Carey, Orchard Park	Drew Carey, Orchard Park

Approval of Minutes of the Meeting:

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant that the minutes of the January 2017 and Organizational 2017 meeting be approved. All in favor; motion carried.

Bid Opening: Physicals

Bids were received by Accustar, Healthworks and Niagara Medical Management Consultants. All bids were opened and read aloud. Turned over to Board for further review.

Communications and Action on Same:

1. Chamber Review. Basket
2. Notice from Windom Fire Company re: Chris Guenther back in service
3. Two (2) letters from Absolute Care in Orchard Park re: oxygen use patients. Filed
4. FOIL Request from Rochester Research Associates LLC re: certified payrolls for Pyramid Masonry. Per Attorney Chelus there is no information on this company. Secretary to write a letter to that effect.
5. Fire District Affairs. Filed.

6. Letter from Orchard Park Pride re: sponsorships. Filed
7. Letter from Association of Fire Districts of the State Of New York re: 2017 Annual meeting and training. Basket.
8. Certificate of Insurance for the Town of Orchard Park
9. Certificate of Insurance for Vastola Heating and Cooling LLC. Filed.
10. Notice of Erie County Fire District Officers Association re: Installation Dinner. Basket
11. Letter from NYS Senate re: Grant programs. Given to OP10
12. Letter from Jerry Knavel requesting return to active duty. See new memberships and removals.
13. Letter from Windom Fire Company re: use of the downstairs hall at Windom on March 5, 2017. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
14. Letter from Windom Fire Company re: use of the downstairs hall at Windom on March 25, 2017. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
15. Letter from Windom Fire Company re: new member. See new memberships and removals.
16. Letter from Hillcrest Fire Company re: new member. See new memberships and removals.

Treasurer's Report:

The following transfers are needed:

On January 24, 2017 \$500,000.00 was transferred from the Money Market Account to the Checking (Operating) account.

On February 1, 2017 the District received the \$1,600,000.00 Bond Anticipation Notes and was deposited in a new money market account; restricted funds.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept the Treasurer's report. All in favor; motion carried.

District Guy Carey.:

1. Monthly reports read. Attached to file copy
2. Windom 7 is out of service with a steering problem.
3. FDIC is all set to go.
4. Al Marino will continue on as Technical Training Officer.
5. The Work Session will be February 28, 2017

Orchard Park Chief, Matt Cavanagh:

1. Question on the time frame for OP6. Per Commissioner Bodden it will be six (6) to eight (8) weeks with the ladders needing to be re-certified.

Windom Chief, Jay Knavel:

1. Question on the Training Officer position. Per the Board there have been new guild lines written regarding this position. Per the Board there are a few people who have expressed interest in the position so should have a new training officer by the March meeting.
2. Question on the new building. Per the Board the sign is up and the outside lighting is done. Met with the architects who are drawing up four (4) phases of remodeling the building. The District has money for the HVAC system and the roof. The maze will defiantly be moved to the new location.

Hillcrest Chief: Dan Neaverth Jr.:

1. Monday night had a good District Drill; Ice water rescue. It has been about ten (10) years since we hosted a drill and would like to bring the training group who did the training before back in since it has been so long. Will have more information such as cost etc. next month.
2. EVOC will be at Hillcrest March 27, April 3 and 10, 2017 at a one (1) day ATV EVOC on April 15, 2017.
3. With regards to Al Marino, he has been to four (4) different training conferences: Rescue Tech, Pre Tech ICS Search and Rescue etc. Commissioner Gill wanted to know if there was someone in the District who would want to assist Al: Dan will reach out so a few who have expressed interest.

District EMS Officer, Tony Balester:

1. CPR classes going on all month long.
2. Next month will be CEME Assessment.

NEW MEMBERSHIPS AND REMOVALS:*****Orchard Park*****

None

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Bodden to accept Katharine McEvoy to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to remove Dylan Grant from the District Rolls. All in favor; motion carried.

*****Windom*****

Motion made by Commissioner Bodden, seconded by Commissioner Wierzbowski to re-instate Jerry Knavel to active status in the District. All in favor; motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to accept Jacob Huff to the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS**Commissioner Eiskant:**

No report

Commissioner Wierzbowski:

No report

Commissioner Bodden:

1. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to purchase special mask fittings for the four (4) interior firefighters who wear eyeglasses for a total of \$1057.00; and to spend up to \$300.00 for any active firefighter in the future who would need the special mask fittings for eyeglasses. All in favor; motion carried.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to approve up to \$300.00 for each, Jon Torre and Ron Hendershot to do the "Stair Climb" (in memory of the World Trade Center) in NYC for expenses. All in favor; motion carried.
2. Jon and Ron will also be doing the "Stair Climb" in Buffalo which they will take their airpicks and gear to.

3. With regards to the phone system at Hillcrest will defer to Doug Wolf. The networking and wiring will be done in house by Doug. The Comptell phone system will be \$335.00 per month for twelve (12) lines, which can be modified or added to in the future, for unlimited use. This system should be looked at for the Taylor Road property. Motion made by Commissioner Gill, seconded by Commissioner Bodden regarding same. All in favor; motion carried.
4. Motion made by Commissioner Gill, seconded by Commissioner Bodden to spend up to \$40,000.00 for the new fob system at Hillcrest with UNS Security. All in favor; motion carried.
5. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to allow the Orchard Park Police Department's ERT to do training on the gravel area of Hillcrest pending the correct certificate of Insurance is obtained. All in favor; motion carried.

Commissioner Machermer:

1. Motion made by Commissioner Machermer, seconded by Commissioner Bodden to purchase two (2) AED systems for Windom and Orchard Park not to exceed \$2,000.00. All in favor; motion carried.

Attorney Chelus:

1. The tax bill was received for the Taylor Road property and it was being treated as a private residence. After conversation with the Orchard Park Assessor, Milton Bradshaw, it was determined that it is a municipal building and taxes should reflect that. So there is a reduction in the Town County tax as well as the 2017 School Tax. That being said, the bill will be paid.
2. There are ten (10) hydrant zones that EC Water Authority is billing the district for. There are residences in all the zones and no record of receiving these revenues from the Town. Have sent a letter to Town Attorney John Bailey regarding this issue.
3. In order to amend a by-law the change is given to each company chief for their review for forty five (45) days. If no objection then the bylaw is passed at the following monthly meeting.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to expend up to \$10,000.00 for a new server per recommendation by Doug Wolf, as there is no backup and the present server was purchased in 2009 and is having problems. With purchasing a new server the old server can be outfitted to be the backup system. All in favor; motion carried.

Mike Carey ask the board why there is not one spare air pack mask on each of the trucks. Should be at least one on each. The Board will check this out.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the bills be paid as presented for a total of \$623,268.70. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Gill, seconded by Commissioner Wierzbowski that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:57 PM

Respectfully submitted, Roberta Buczkowski, Secretary