

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MARCH MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on March 8, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Machermer.

Roll Call:

Chairman:	Kenneth Machermer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant		
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom Chief:	Guy Carey
Hillcrest Captain:	Ron Hendershot

Others Present:

Chet Covers, Windom	Ed Jensen Jr. Orchard Park
Dave Roessler, Windom	Tom Held, Windom
Howard Hoffman Jr. Windom	Dave Stromecki, Brown & Stromecki Insurance
Kevin Galas, Orchard Park	Nate Honchar, OP High School
Andrew Galas, OP High School	John Newell, Orchard Park
Tim Gibbons, Orchard Park	Dennis Bosley, Orchard Park
Mark Girard, Orchard Park	Peter Slotman, Hillcrest
Robert Baun, Windom	

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the minutes of the February meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Three letters from Absolut Care of Orchard Park re: oxygen use patients. Copies given to OP9 and OP10. Filed
2. EC Fire District Officers Association re: list of 2016 officers. Filed
3. Letter from US Senate Re: Staffing for Adequate Fire & Emergency Response (SAFER) grant. Given to OP10
4. Certificates of Insurance. Filed.
5. Letter from Brown & Stromecki re: resolution on the points system needed this evening. See Commissioners reports. Filed.

6. Letter from Windom Fire Company re: resignation of Shannon Brady. See new memberships and removals.
7. Letter from Windom Fire Company re: use of Windom Hall April 22, 2016. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried. Letter filed.
8. Letter from Orchard Park Fire Company re: members not making the District Requirements for 2014-2015. See Commissioner Reports, copy given to Chairman Machemer. Filed.
9. Letter from Hillcrest Fire Company re: use of Hillcrest hall March 19th and April 10, 2016. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried. Filed.

Treasurer's Report:

No transfers are needed for the month of March:
The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to accept the Treasurer's report. All in favor; motion carried.

District Joseph Jensen Sr.:

1. Monthly reports read. Attached to file copy.
2. FIT testing for the new helmets will be March 14 & 21, 2016 from 1pm to 7pm in fifteen minute increments.
3. The Flash-Over training tentatively will be April 16 & 17, 2016. Looking for \$1000.00 to be paid by the Board to get started and will be reimbursed.
4. April 17, 2016 is FDIC and have nine (9) people signed up so far.

Orchard Park Chief, Rich Mrugalski:

1. Firefighter Juliet Marczak would like to use her turnout gear for the American Lung Association's "Stairthon" March 12, 2016.
2. Using some trucks in town for FF1.
3. Will have a member in the academy Tuesdays, Thursdays and Saturdays but doesn't have the exact dates.

Windom Chief, Guy Carey:

No report

Hillcrest Captain, Ron Hendershot:

1. Will also have two members doing the Stairthon.
2. Firefighter Al Marino will be going to Montour Falls April 9 & 10, 2016 for Fire Service Training Conference at a cost of \$100.00 plus expenses. Under training and is fine with the Board.

District EMS Officer, Tony Balester:

1. CPR Class starting Thursday at Hillcrest.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Putnam, seconded by Commissioner Gill to accept Hunter Bischoff to the District Rolls. All in favor; motion carried.

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to remove Shannon Brady from the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Eiskant:

1. Physicals will be March 15, 16 and 19, 2016
2. The repeater will be installed on the Highway barn.
3. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski for Firefighters Eric Knavel and Tim Benstead to attend Technical Combat Training at a cost of \$2569.00. All in favor; motion carried.
4. Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to put the Lawn Maintenance out to bid for opening at the April meeting. All in favor; motion carried.
5. Motion made by Commissioner Eiskant, seconded by Commissioner Gill to put the driveway sealing at Orchard Park, Windom and North Station out to bid for opening at the April meeting. All in favor; motion carried.

Commissioner Putnam:

1. There have been questions raised regarding e-cigarettes allowed in District owned building. The Board will be following Erie County and the non-smoking in buildings.
2. Copies are available of the Procurement Policy regarding purchases if anyone is interested.
3. On Tuesday, May 31, 2016 the Law Enforcement Run will take place to benefit the Special Olympics. It will be a 10am start and will run from the Orchard Park Police station to Ralph Wilson Stadium. The police are requesting the Orchard Park Fire District Bike Team to ride along with an ambulance and a ladder truck.

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to send the Treasurer and Assistant Treasurer to district training in Batavia April 16, 2016 at a cost not to exceed \$200.00. All in favor; motion carried.
2. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to renew the RedAlert Contract with Alpine Software for \$8626.48. All in favor; motion carried.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept the LOSAP points system as presented by David Stromecki. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept the Driving Policies as written that was presented last month with the option to make changes as needed. All in favor; motion carried.

3. Motions made by Commissioner Gill, seconded by Commissioner Wierzbowski to have the chiefs investigate the e-hydraulic tools at FDIC. All in favor; motion carried.
4. Motion made by Commissioner Gill, seconded by Commissioner Eiskant for the District to participate in the "I Am Responding" that is provided by Erie County at no cost to the District. All in favor; Motion carried.

Commissioner Machermer:

1. Request the secretary to send registered letters to the Orchard Park Firefighters who did not make the District Requirements for 2014-2015 to appear at the April Meeting

Attorney Chelus:

1. The Ethics Board has filed their opinions regarding the bid process and found some inconsistencies with the process and has made some recommendations. The second issue was the storage of the cycle and has been the custom and use in the district and no violation was found.
2. Firefighter Tim Gibbons had filed two (2) different FOIL requests. The first request was responded to by the Secretary. The next step Firefighter Gibbons felt that he wanted to appeal that. The first level of an appeal of a foil request is the award itself and that decision would have to be made by the Board and they have ten (10) days to respond and then would be filed with the Department of State. Would like to discuss in Executive Session this evening.
3. The Hillcrest expansion is continuing. Was hoping to have the documents for the bid itself from Bammel for tonight's meeting so it could go out to bid but Bammel was not ready so will have for the April meeting.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Police Officer Putman stood to give a little more information on the Law Enforcement Run, stating that it is a \$20.00 donation which will get you a shirt. The donation is for the Special Olympics. The run was originally just for Law Enforcement but this year has been opened up to Fire and EMS persons. It will be from the Police station to the Stadium with the press there. As it is the 30th anniversary of this run it is kind of a big deal.

Firefighter Gibbons asked if the Ethics finding report was sent to him. Per Attorney Chelus it was sent last week and he should have received it by now. Firefighter Gibbons stated that he had not received it. Attorney Chelus asked if the address was 7929 East Quaker and Firefighter Gibbons stated that it was and he would go check his mail. Since Attorney Chelus had the Ethics Board report with him, copies were made for the Commissioners and Firefighter Gibbons.

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to go to Executive Session. All in favor; motion carried.

Executive Session began at 7:27PM.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to return to the regular meeting. All in favor; motion carried.

Regular meeting resumed at 7:59PM

Motion was made by Commissioner Putnam, seconded by Commissioner Eiskant that Firefighter Tim Gibbons come to the Executive Session. All in favor; motion carried.
Firefighter Gibbons entered the Executive session.
No other motions were presented.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Gill, seconded by Commissioner Putnam that the bills be paid as presented for a total of \$113,889.08. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Putnam that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 8:02 PM

Respectfully submitted, Roberta Buczkowski, Secretary