

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MARCH MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on March 21, 2017 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Guy Carey
Commissioner:	Paul Bodden	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
		Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

Fire Company Officers Present:

Orchard Park Chief:	Matthew Cavanagh
Windom Chief:	Jay Knavel
Hillcrest Assist. Chief:	Jon Torre

Others Present:

Howard Hoffman Jr., Windom	David Stromecki, Brown & Stromecki Insurance
Larry Brand, Hillcrest	Dennis Bosley, Orchard Park
Peter Slotman, Hillcrest	Chet Covers, Windom
Thomas Held, Windom	Marylyn Weichmann, Windom
Robert Baun, Windom	

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that the minutes of the February meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from Orchard Park Fire Company re: use of Central on March 18th and April 8, 2017. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
2. Letter from Orchard Park Fire Company re: Jeffrey Szalay voted to be Rescue Captain for 2017 for Orchard Park. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
3. Letter from Orchard Park Fire Company re: inactive status for Kenneth Macheimer. See new memberships and removals.
4. Letter from Orchard Park Fire Company re: inactive status for Anthony Scolese. See new memberships and removals.
5. Letter from Windom Fire Company re: inactive status for Jeffrey Jackson. See new memberships and removals.

6. Letter from Windom Fire Company re: use of Windom Hall on March 19, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Bodden regarding same. All in favor; motion carried.
7. Letter from Windom Fire Company re: use of Windom Hall on May 7, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Bodden regarding same. All in favor; motion carried.
8. Letter from the Town of Orchard Park, Building Inspector Andrew Geist regarding address change for Armor Elementary School from 5299 Abbott Road to 5301 Abbott Road. Filed.
9. Letter from Absolut Care re: oxygen use patients. Copy give to Orchard Park. Original filed.
10. Letter from The 100 Club of Buffalo thanking the District for continued membership. Filed.
11. Certificate of Insurance for: Bieler Floor Maintenance. Filed.
12. Certificate of Insurance for: Northeast Mechanical. Filed.
13. Letter from Selective re: change in polices for 2017. Filed.
14. Letter from the Town of Orchard Park re: Dedication of Highways: Extensions of Hearthstone Terrace, Stone Bluff Court and Woodshire Court located in the Eagle Heights Part8-Phase 3 subdivision. Filed.
15. Letter from UB Medical re: back in service for Chris Guenther. Filed.

Treasurer's Report:

The following transfers were done:

- \$200,000.00 from Money Market Account to Checking (Operating) Account.

The District received \$1,885,551.00 from the Town of Orchard Park Fire District and Hydrant Zone Trust and Agency Funds.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden to accept the Treasurer's report. All in favor; motion carried.

District Guy Carey.:

1. Will be out of town March 25 – April 2, 2017
2. 885 is in town and will be at Saia. Should be in service 1-2 weeks.

Orchard Park Chief, Matt Cavanagh:

1. Question to the status of the new OP6: per Commissioner Bodden it will be delayed another five (5) weeks or more due to problems with the company doing the re-build for Gorman, claiming a shortage of personnel to finish the job. Once it is back the ladders still have to be certified, so feasibly it will be 9-10 weeks before it is back in service.
2. With regards to the annual "Recruit New York" April 30, 2017 Orchard Park, Windom and Hillcrest will be teaming up to do one (1) big event.
3. Orchard Park is looking to get a new sign for in front of Central. Will have more information at the next meeting.

Windom Chief, Jay Knavel:

No report

Hillcrest Assist. Chief: Jon Torre

1. Would like to thank the Board for their sponsorship for the 911-343 Stair Climb in NYC for Ron Hendershot and himself.
2. There was an issue with the new elevator at Hillcrest but has been resolved. The pad will be poured once the weather stays a bit warmer.

District EMS Officer, Tony Balester:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to remove Kenneth Machemer from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to remove Anthony Scolese from the District Rolls. All in favor; motion carried.

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to remove Jeffrey Jackson from the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Eiskant:

No report

Commissioner Bodden:

1. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to make a permanent position for an IT person to be appointed at the Organizational Meeting each year. All in favor; motion carried.
2. Motion made by Commissioner Bodden, seconded by Commissioner Wierzbowski to appoint Greg Bienias to fill the IT position for 2017. All in favor; motion carried.

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Bodden to appoint Dr. Takats of Niagara Medical Management to be the facility for physicals. All in favor; motion carried.

Commissioner Machemer:

1. Motion made by Commissioner Machemer, seconded by Commissioner Wierzbowski to appoint Michael P. Carey as District Training Officer for 2017. All in favor; motion carried.

Attorney Chelus:

1. Have read the contract with the Buffalo Bills and the Fire District for the EVOC on April 8 & 10, 2017 at New Era Field. Have given to David Stromecki for review of the insurance portion and he will forward to Hillcrest Chief Neaverth. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to have the Chairman sign the contract between the Buffalo Bills and the District. All in favor; motion carried.
2. The research into the hydrant zones and if the District is receiving the funds from the town tax levy is complete. Many hours devoted to this research by the Treasurer and Assistant Treasurer. The District has been receiving the funds (\$10,520.00).

3. Have sent a letter to the Building Inspector's office, Andrew Geist, asking for a list of properties which have had fire inspections done in 2016 as per the board's request.
4. Letter received from Town Clerk Remy Orffeo asking if we are using the information for solicitation purposes. Responded no.
5. With regards to the FOIL Request by Rochester Research, have looked over the information requested and since it has no privacy information attached it is ok for the Secretary to send the information requested, which is the payroll information from Pyramid for work done on the Hillcrest expansion.
6. The bonding for the heavy rescue truck was done through a permissive referendum at the election last year. Have received the lease purchase agreement to fund the money for the initial payment. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant for the Lease Purchase agreement with Community National Bank for the purchase of OP7. All in favor; motion carried.
7. Verizon Wireless was interested in putting cell towers up at Hillcrest. Since last year there has been no word from Verizon, but they have reached out again stating they are ready to move ahead with their proposal. Verizon is requesting a meeting to walk the property. Commissioner Bodden will handle.

UNFINISHED BUSINESS:

Commissioner Machermer stated the Board needed the report from Hillcrest regarding members who did not make their quota last year.

Just a reminder that with EMS taking over the nursing homes the call volume will rise.

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the bills be paid as presented for a total of \$64,726.35. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Bodden, seconded by Commissioner Eiskant that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:33PM

Respectfully submitted, Roberta Buczkowski, Secretary