

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE APRIL MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on April 12, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Machermer.

Roll Call:

Chairman:	Kenneth Machermer	.	
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester
		Training Officer:	William Hanrahan

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom 1 st . Assist Chief:	Jay Knavel
Hillcrest Chief:	Dan Neaverth Jr.

Others Present:

Dave Roessler, Windom	Dave Stromecki, Brown & Stromecki Insurance
Chet Covers, Windom	Ray Stromecki, Brown & Stromecki Insurance
Robert Buerger, Windom	Howard Hoffman Jr. Windom
Thomas Held, Windom	Larry Brand, Hillcrest
Dennis Bosley, Orchard Park	L. Paul Petrie, Orchard Park
Tim Benstead, Hillcrest	Tony Scolese, Orchard Park
Ryan Kelly, Orchard Park	

OPENING OF BIDS, SEALING OF DISTRICT OWNED PARKING LOTS

Baughman Magic Seal, Inc.	\$6675.00
Northeast Diversification, Inc.	\$10671.00
J & D's Sealtech Corp.	\$8180.00
Quality Seal Company	\$7225.00

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to turn the bids over to the committee for review. All in favor; motion carried.

OPENING OF BIDS, LAWN MAINTENANCE FOR DISTRICT OWNED PROPERTIES.

Jensen Lawn Care	\$6900.00 Mowing
	\$4550.00 Landscaping

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to award the lawn maintenance bid to Jensen Lawn Care. All in favor; motion carried.

Approval of Minutes of the March Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the minutes of the March meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from the State of New York, Department of State, Committee on Open Government to Firefighter Tim Gibbons regarding his FOIL Request. Letter filed.
2. Letters and documentation from Attorney Chelus regarding Firefighter Tim Gibbons FOIL Request. Filed.
3. Letter from Orchard Park Firefighter Brandon Janesz regarding his inactivity. Filed
4. Letter from Orchard Park Fire Company re: removal of two (2) firefighters. See new memberships and removals.
5. Letter from Orchard Park Fire Company re: use of Central April 22, 2016 and April 30, 2016. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant for April 22nd. All in favor; motion carried. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski for April 30th. All in favor; motion carried.
6. Letter from New York State Insurance Fund to David Stromecki regarding the audit. Filed.
7. Letters from Absolute Care regarding oxygen use patients. Copies to OP10 and OP 9. Letters filed.
8. Letter from Boys Run On regarding donations. Basket.
9. Letter from Erie County Fire Chiefs' Mutual Aid Organization regarding membership. Filed.
10. Letter from the Firemen's Memorial Exhibit regarding donations. Filed.
11. Letter from Hillcrest Fire Company regarding removal of member. See new memberships and removals.
12. Fire District Affairs. Filed.
13. Windom Fire Company regarding all firefighters re-trained in Social Media policy. Filed.
14. Letter from Windom Fire Company regarding change of address for David Eiskant. Motion made by Commissioner Gill, seconded by Commissioner Putnam regarding same as it is out of district. All in favor; motion carried.
15. Letter from Windom Firefighter Amy Mach regarding change of name from Amy Mach to Amy Jarka. Filed.
16. Letter from EC Sheriff's Department regarding use of Windom Fire Hall as their command post for all Ralph Wilson Stadium events. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to allow. All in favor; motion carried.
17. Letter from UB Orthopedics regarding return to active duty for Firefighter Kaitlyn Matthews. Filed.
18. Letter from Orchard Park Fire Company regarding removal of firefighter. See new memberships and removals.

Treasurer's Report:

No transfers are needed for the month.

The District received the sales tax (2%) check from the Town.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Putnam, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

District Joseph Jensen Sr.:

No report.

Orchard Park Chief, Rich Mrugalski:

1. There will be a live burn on Jewett Holmwood Road by East Aurora. All district members are invited. April 30, 2016
2. There will be an extrication drill at Hillcrest next month.
3. The next District Drill will be car burns.
4. April 23, 2016 will be at Hillcrest and will be extrication.
5. Orchard Park will have their Open House on April 24, 2016 where there will be firefighter tryouts.
6. The gear for new members is in very poor condition. There are no helmets or boots and the gear that is available to new members is not up to the new standards for FF1.

Windom 1st. Assistant Chief, Jay Knavel:

1. Windom will be hosting the Communion Breakfast this year. May 15, 2016 at 8AM at Windom Hall.
2. Just for information, the Buffalo Bills will be having their Draft Day Party on April 28, 2016. 3000 to 3500 people are expected.
3. The new Explorers are using the old helmets but since there is no identifying marks on the helmets can't tell who is an explorer and who is a firefighter. Need to have some kind of identifying marks on these helmets. Will work with Ed Jensen Jr. on what is needed.

Hillcrest Chief, Dan Neaverth Jr.:

1. Hillcrest has at least four (4) active Explorers at the drills. Would suggest a twice yearly assessment of gear for them.
2. Hillcrest Installation Dinner will be May 7, 2016 and Hillcrest will be out of service.
3. Thanks to everyone for new Hillcrest Apparatus.
4. The repeater is up and running on the Aurora tower. Should see improvement in response for mutual aid.

District Training Officer, William Hanrahan:

1. The new FF1 re-write is almost ready. It is broken into three (3) parts: Basic Exterior, HazMat, and Basic Interior. It will increase the number of hours in the course.
2. FFII is also almost ready.
3. Working with Dave Stromecki on the ATV-UTV Policy.
4. With regards to the new SCBA's, probably should have three (3) from each company take and then go back to their companies to train.
5. Will need a new system for the new Bail-Out policy. Looking at the Sterling F4-will check at FDIC.
6. Will be leaving Sunday at 6am for FDIC

MOTION MADE BY COMMISSIONER GILL, SECONDED BY COMMISSIONER WIERZBOWSKI TO GO TO EXECUTIVE SESSION. ALL IN FAVOR; MOTION CARRIED.

Executive session began at 7:40PM

MOTION MADE BY COMMISSIONER GILL, SECONDED BY COMMISSIONER WIERZBOWSKI TO RETURN TO REGULAR MEETING. ALL IN FAVOR; MOTION CARRIED.

Regular meeting resumed at 8:15pm

Motion was made by Commissioner Eiskant, seconded by Commissioner Putnam that the members who did not make their requirements will be on probation the rest of the year. They will have to make the requirements by December 31, 2016. If they do not then they will be removed at the regular monthly meeting in January 2017. All in favor; motion carried.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to remove Jason Keller from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Putnam, seconded by Commissioner Gill to remove David Bella from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to remove Brandon Janesz from the District Rolls. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to remove Cody Baun from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Jack Davis to the District Rolls. All in favor; motion carried.

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Eiskant:

1. Motion made by Commissioner Eiskant, seconded by Commissioner Gill to have Selective Insurance for the District for \$52,723.89. All in favor; motion carried.

Commissioner Putnam:

1. Just for information at this point; the heater controls at Central are not working properly as they are thirty-five (35) years old. Have an estimate of \$18,500.00 to correct.

Commissioner Wierzbowski:

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to approve the minutes of the January 30, 2016 meeting on the new OP 7 per recommendation of the District Attorney, and to place the minutes on the District Web site. All in favor; motion carried.

Commissioner Gill:

No report

Commissioner Machermer:

No report

Attorney Chelus:

1. Regarding the two (2) FOIL requests, the Board's appeal was realized.
2. Have had discussion with Jim Bammel of Bammel Architects and the drawings and the specs for the Hillcrest addition are finished. Will email to the secretary so that she can put the ad in the paper for opening at the May meeting. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to advertise for the Hillcrest addition with the opening at the May meeting. All in favor; motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Per Commissioner Eiskant, Windom 4 is getting the graphics put on and then will go to EMS Inc. for lights etc.

BUSINESS FROM THE FLOOR:

Firefighter Ed Jensen Jr. requested OP 7 to go to Depew Fire Hall on either June 11, or 18, 2016 from 10am – 3pm for an extrication back-up truck.

Firefighter Ernie Matthews asked who is the point person on the board for the Hillcrest addition; Per the Board it is Commissioner Gill.

Firefighter Tim Benstead would like eight (8) people to go to Oriskany, NY for R2S2 Active Shooter for \$1400.00. This would be training and is ok with the Board.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that the bills be paid as presented for a total of \$143,606.28. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Putnam, seconded by Commissioner Eiskant that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 8:25 PM

Respectfully submitted, Roberta Buczkowski, Secretary