

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE APRIL MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on April 11, 2017 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Guy Carey
Commissioner:	Paul Bodden	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski		
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski

Fire Company Officers Present:

Orchard Park Chief:	Matthew Cavanagh
Windom Chief:	Jay Knavel
Hillcrest Chief:	Dan Neaverth

Others Present:

Chet Covers, Windom	Dave Stromecki, Brown & Stromecki Insurance
Ed Jensen Jr., Orchard Park	Ed Jensen Sr., Orchard Park
Tom Held, Windom	Dennis Bosley, Orchard Park
Chris Bosley, Orchard Park	Tony Scolese, Orchard Park
Howard Hoffman Jr., Windom	Peter Slotman, Hillcrest
Andrew Kowalski, Orchard Park	Jon Torre, Hillcrest
Robert Baun, Windom	Marylyn Weichmann, Windom
Dave Eiskant, Windom	

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that the minutes of the March meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from Doug Wolf re: resignation from IT. Filed
2. Flyer from E-One re: Tractor Pull July 14, 2017. Basket
3. Flyer from E-One re: Fire Apparatus repair. Basket
4. Letter from WNY Railway Historical Society re: Touch a Truck Fundraiser at the Orchard Park Train Depot on Sunday, July 2, 2017. Would like to have some apparatus and maybe an ambulance. Basket
5. Flyer from All Stars Cheerleading re: fundraising. Basket
6. Letter from DJ Janitorial services RE: Cleaning services. Basket
7. Certificate of Insurance for Telco Construction. Filed.
8. Certificate of Insurance for Spartan Motors. Filed.

9. Certificate of Insurance for Town of Orchard Park. Filed.
10. Certificate of Insurance for Town of Orchard Park. Filed.
11. Fire District Affairs. Filed.
12. Letter from New York Dept. of Health re: EMS Memorial Service, Tuesday, May 23, 2017 in Albany. Basket.
13. Letter from Orchard Park Central School re: Post Prom Party donations. Basket
14. Letter from Orchard Park Fire Company re: use of Central on: April 8, 9, 26 and 29, 2017. Motion made by Commissioner Bodden, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
15. Letter from Windom Fire Company re: use of hall May 13, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
16. Letter from Windom Fire Company re: use of hall May 6, 2017. Motion made by Commissioner Bodden, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried
17. Letter from Windom Fire Company re: Resignation of Firefighter. See new memberships and removals.
18. Letter from Windom Fire Company re: Resignation of Firefighter. See new memberships and removals.
19. Letter from UB MD Orthopaedics re: Back in service for Jon McNatty. Filed.

Treasurer's Report:

The following transfers are needed: \$532,938.64 from Restricted Money Market Bond Fund to Checking (Operating Account). Funds are allocated as follows: \$375,968.64 for Hillcrest expansion and \$156,970.00 for vehicle purchasing.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

District Guy Carey.:

1. Monthly reports read. Attached to file copy.
2. Work session will be April 25th hopefully at Hillcrest.
3. There is a tower date on the 17th.
4. Bunker gear has been ordered.
5. 885 is here at Central and hopefully next week it will be at Windom.
6. A reminder that EVOC will be on the 15th at Hillcrest.
7. FDIC is all set.

Orchard Park Chief, Matt Cavanagh:

1. The District drill will be the tower. Would like to know if the board will provide the food. Ok with the board.
2. OP 3 has some rust by the rear compartment. Maybe under warranty.
3. OP 883 has some serious blistering of the paint.
4. Question as to the status of OP 6. Per Commissioner Bodden should be here by the end of next week. The suction pipe in the back of the truck to the pump is rusted. As it is extremely costly to repair it will be turned and possibly in the future a slipline (plastic sleeve) will be inserted. A reminder to open up the cap and drain the water completely will help.
5. For the Recruit NY event with all three (3) companies, looking to do fire truck rides around the block for residents. Per Dave Stromecki, riders are covered under insurance. Will have an officer with at all times. No motion is needed as it is under training.
6. Also will be an obstacle course for the kids with a giveaway prize of a smoke detector for those who finish.

7. Would like to know if the board has discussed out-sourcing the hose testing. Per Commissioner Gill would need to know the cost. Per Chief Neaverth, the testing would be for the large diameter hoses only. Valuable training time is lost doing this testing. Per OP10 testing is not done to OSHA standards anyway.
8. Question to the District officer training requirements for 2018. Per Chairman Macheimer, it remains the same as before for now.
9. Orchard Park will host the Communion Breakfast at Central on May 21st at 8AM.

Windom Chief, Jay Knavel:

1. Windom 2 is out of service Monday and Tuesday for pump testing.
2. Windom 7 needs a new muffler.
3. The sign at Windom is advertising the Recruit NY.

Hillcrest Chief, Dan Neaverth Jr.:

1. The fireproofing is completed on D5
2. Five (5) people took the EVOC course. Would like to have seen more.

Training Officer, Mike Carey: (Given by OP10)

1. Working on the Sterling System for the Chiefs. Looking at someone from Rochester to come in and do some training.
2. When at FDIC will be looking at some more things to upgrade the RIT.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Wierzbowski, seconded by Commissioner Bodden to accept Jeffrey McMullen to the District Rolls. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Andrew Stowell to the District Rolls. All in favor; motion carried.

*****Windom*****

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden to remove Justin Stacey from the District Rolls effective May 1, 2017. All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden to remove Chelsea Alexander from the District Rolls effective May 1, 2017. All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to accept Shawn Wheaton to the District Rolls. All in favor; motion carried.

COMMISSIONER'S REPORTS

Commissioner Eiskant:

No report

Commissioner Bodden:

1. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to accept the Motor Vehicle Policy. All in favor; motion carried. Policy was read, attached to file copy of these minutes and copy filed.

2. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to accept the Vehicle Emergency Lighting Policy. All in favor; motion carried. Policy was read, attached to file copy of these minutes and copy filed.

Commissioner Wierzbowski:

No report

Commissioner Gill:

1. The Hillcrest expansion is coming to completion. The apron will be broken up and replaced starting April 17th and will be three (3) weeks for completion. The apparatus will be located in the back of the building. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to pay \$10.00 per hour for security from 9PM until 6AM seven (7) days a week until completion of the concrete work. All in favor; motion carried.
2. Niagara Medical Management will now be used for the physicals. The dates for the physicals at Central are: Saturday, April 22 from 10am – 3pm. April 26th from 5pm until 9:30pm and April 29th from 10am until 3pm. The money saved will be put towards HEP vaccine, tetanus shots and PPD testing for those who do not have.
3. For those who are exterior firefighters the district may be accepting personal physician physicals in the future.
4. For those who wish to go to Niagara Medical they are located across from Kenmore Mercy.

Commissioner Macheimer:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the bills be paid as presented for a total of \$724,117.17. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Bodden that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:46PM

Respectfully submitted, Roberta Buczkowski, Secretary