

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MAY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on May 10, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer.

Roll Call:

Chairman:	Kenneth Macheimer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski

Fire Company Officers Present:

Orchard Park Chief:	Rich Mrugalski
Windom Chief:	Guy Carey
Hillcrest Chief:	Dan Neaverth Jr.

Others Present:

Dave Roessler, Windom	Tom Barsi, OPFD EMS
Chet Covers, Windom	Jason Knavel, Windom
Thomas Held, Windom	Ed Jensen Jr., Orchard Park
Ernie Matthews, Hillcrest	Ryan Kelly, Orchard Park
Jonathan McNatty, Orchard Park	Jeremy Majcwicz, Orchard Park
John Newell, Orchard Park	Tim Gibbons, Orchard Park
Doug Wolf, Hillcrest	Tyler Jensen, Orchard Park
David Stromecki, Brown & Stromecki Ins.	Larry Brand, Orchard Park
Jon Gill, Hillcrest	Chris Bosley, Orchard Park
Dennis Bosley, Orchard Park	Jon Torre, Hillcrest
Robert Baun, Windom	Howard Hoffman Jr., Windom

Approval of Minutes of the Meeting:

Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill that the minutes of the April meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. Letter from the 100 Club re: annual dues. Given to Treasurer Petrie.
2. Solicitation for Lead Agency for Ellicott Development, northwest corner of Southwestern Blvd and Milestrip for medical office building. The board having no objection, Chairman Macheimer signed the cover and gave to Secretary Buczkowski to return to the Orchard Park Planning Dept. The rest is filed.
3. Letter from Hillcrest Fire Company re: resignation of FF. See new memberships and removals.

4. Letter from Hillcrest Fire Company re: use of Hillcrest on June 11, 2016. Motion made by Commissioner Gill, seconded by Commissioner Eiskant regarding same. All in favor; motion carried. Filed.
5. Orchard Park Chamber Review. Basket
6. Fireman's Association of the State of New York re: 144 Annual Convention in Albany NY August 10-13, 2016. Basket
7. Letter from NYSE&G re: moving to Direct Energy. Filed.
8. Annual Disclosure Statement from Brown and Stromecki Insurance. Filed.
9. Certificate of Insurance. Filed.
10. Letter from Absolute Health Care re: oxygen use patients. Copy given to OP10 and OP9. Original filed.
11. Letter from the Village of Orchard Park Zoning Board re: Public Hearing May 18, 2016 regarding 55 School Street. Filed.
12. Letter from Windom Fire Company re: new member. Hold application as all paperwork has not been filed.
13. Letter from Windom Fire Company re: use of Windom Hall October 7, 2016. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant regarding same. All in favor; motion carried. Letter filed.
14. Letter from Windom Fire Company re: use of Windom Hall, May 11, 2016 by the Orchard Park PBA. Motion made by Commissioner Eiskant, seconded by Commissioner Gill regarding same. All in favor; motion carried. Letter filed.
15. Letter from Orchard Park Firefighter Ed Jensen Jr. re: use of Central on June 4, 2016 for the Explorer EFAT #3 SCBA course. Motion made by Commissioner Putnam, seconded by Commissioner Gill regarding same. All in favor; motion carried.
16. Letter from Orchard Park Fire Company re: resignation of FF. See new memberships and removals.
17. Letter from Orchard Park Fire Company re: new member. See new memberships and removals.

Treasurer's Report:

The following transfers are needed:

\$300,000.00 from Muni Savings to operating/checking account

\$200,000.00 from Muni Savings to operating/checking account

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Putnam, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

District Joseph Jensen Sr.:

1. Monthly reports read. Attached to file copy.
2. The Sterling Bail-out system and ropes are on order to be ready when the new airpacks come in and hope to put into service in June
3. Fire police radios are ready.
4. Work session May 24, 2016 7PM
5. Thank you to the Board for FDIC
6. The Bailout Policy and Training Policy Respiratory Protection Use Guidelines are on-line. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to approve the above mentioned policies and training guidelines. All in favor; motion carried.

Orchard Park Chief, Rich Mrugalski:

1. May 14, 2016 the bike team will be at the stadium.
2. May 16, 2016 is the District Drill at Hillcrest. Will be car fires.
3. June 3, 2016 will be the prom demo at the Orchard Park High School.
4. June 13, 2016 standby at Orchard Fresh
5. Have a meeting today after the Commissioner meeting on OP 7

Windom Chief, Guy Carey:

1. Windom to host the Communion Breakfast May 18, 2016 at 8am
2. With regards to W4; talked to Commissioner Eiskant and should be done shortly
3. Windom will be out on Collection so will not participate in the District Drill May 16, 2016.

Hillcrest Chief, Dan Neaverth Jr.:

1. Question to OP10 regarding the turnout gear...per OP10 it has been ordered. With some new members, if the gear can't be handed down then will have to do another order.
2. Regarding the I Am Responding implementation: is Doug Wolf the contact person. Per Commissioner Wierzbowski, yes and Tony Bienis is the Contact person for OPPD dispatch.

District EMS, Given by Tom Barsi:

1. On May 17, 2016 Kalida Health will have two (2) Doctors at Central training/demonstrations on Stoke and Stemma care with models. Would like to see more people attend.
2. On May 24, 2016 Children's Hospital will be doing a seminar/training on Pediatric trauma care.

NEW MEMBERSHIPS AND REMOVALS:*****Orchard Park*****

Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to remove Joseph Klopfer from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Matthew Girardi to the District Rolls. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to remove George Preshoff from the District Rolls. All in favor; motion carried.

*****Windom*****

None

COMMISSIONER'S REPORTS**Commissioner Eiskant:**

1. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to accept the bid from Quality Seal to seal and stripe Central, North and Windom parking lots for a cost of \$7135.00 after review of the four (4) bids. All in favor; motion carried.

Commissioner Putnam:

No report

Commissioner Wierzbowski:

1. From now on whenever there is an accident involving district apparatus the police will be called and they will determine whether a report is called for. This is due to several recent incidents.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to put out to bid for two (2) Combo tools to be opened at the June Meeting. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Putnam to hold a special meeting May 31, 2016 at 7pm at Central to open bids for the Hillcrest addition. All in favor; motion carried.
3. Thanks to all for the Extraction Class. It was very good. Most of participants were OP firemen.

Commissioner Machermer:

1. Had a very good discussion with the three (3) Chiefs regarding the long range plan for the district. Would like the Chiefs to have up to five (5) volunteers from each company form a committee regarding the same. Per Commissioner Gill should be different talents and opinions so that the committee is well-rounded.
2. All active members were sent a letter going over the difference between reaching the 50point requirement and the District requirements.

Attorney Chelus:

1. The original date for opening of the bids was supposed to be at this meeting but Bammel Architects stated that some contractors wanted to bid but felt there wasn't enough time to put together a bid packet, so a special meeting will be held on May 31, 2016 at 7pm to open bids. Another legal was put in the Bee regarding the extension. All bids received for tonight's meeting will be kept sealed and opened at the May 31st meeting.

UNFINISHED BUSINESS:

Motion made by Commissioner Putman, seconded by Commissioner Eiskant for all fire companies to fund raise. All in favor; motion carried.

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

Per Firefighter Doug Wolf, he will be attending the I Am Responding training tomorrow, May 11, 2016.

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Putnam, seconded by Commissioner Gill that the bills be paid as presented for a total of \$27,954.47. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:31PM

Respectfully submitted, Roberta Buczkowski, Secretary