

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE JUNE MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on June 14, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Machemer and began with the pledge to the flag.

**Chairman Machemer asked for a moment of Silence for the victims of Orlando Fl.**

**Roll Call:**

Chairman:	Kenneth Machemer	Dist. Chief:	Joseph Jensen Sr.
Commissioner:	Jack Putnam	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant	Deputy Treasurer:	Penny Jensen
		Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski
		EMS:	Tony Balester

**Fire Company Officers Present:**

Orchard Park Assistant Chief:	John Newell
Windom Chief:	Guy Carey
Hillcrest Chief:	Dan Neaverth Jr.

**Others Present:**

Howard Hoffman Jr., Windom	Dan Metz, Windom
Sam Rotino Windom	Chet Covers, Windom
Dave Eiskant, Windom	Jay Knavel, Windom
Ernest Matthews, Hillcrest	Peter Slotman, Hillcrest
Doug Wolf, Hillcrest	Dennis Bosley, Orchard Park
Jim Bammel, Bammel Architects	Robert Baun, Windom
Ed Jensen Sr. Orchard Park	Tony Scolese, Orchard Park
Dave Stromecki, Brown & Stromecki Insurance	

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Gill, seconded by Commissioner Eiskant that the minutes of the May meeting be approved. All in favor; motion carried.

**Communications and Action on Same:**

1. Letter from Windom Fire Company re: application. See new memberships and removals.
2. Thank you card from the Orchard Park Chamber of Commerce. Filed
3. Letter from Orchard Park Fire Company re: out of service for Firefighter John Newell. Filed
4. Letter from Orchard Park Fire Company re; list of members for the Long Range Planning Committee. Copy to District Chief Jensen. Filed
5. Letter from Absolut Care re: oxygen use patients. Copy to Chief Mrugalski. Filed

6. Letter from Orchard Park Fire District EMS Inc. re: buying of the 2010 Suburban, the old District Chief truck. Copy given to Chairman Macheimer. Filed.
7. Letter from Windom Fire Company re: out of service; Firefighter Tedesco. Filed.
8. Letter from Windom Fire Company re: out of service; Firefighter Roessler. Filed.
9. Letter from Windom Fire Company re: out of service; Firefighter Metz Filed.
10. Letter from Windom Fire Company re: Resignation of Firefighter Hess. See new memberships and removals.
11. Letter from Windom Fire Company re: Resignation of Firefighter Gretka. See new memberships and removals.
12. Letter from Orchard Park Fire Company re: out of service; Firefighter Mrugalski.

#### **Treasurer's Report:**

There are no transfers needed this month:

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to accept the Treasurer's report. All in favor; motion carried.

#### **District Joseph Jensen Sr.:**

1. Monthly reports read. Attached to file copy.
2. The bailouts are almost ready to order.
3. The pagers are ordered. Five for each company.
4. The work session will be June 28, 2016 at 7pm at Central.

#### **Orchard Park Assistant Chief, John Newell:**

1. Question to the District Chief; is there to be training on the new bailouts? Per OP10 yes there will be training.
2. The cascade system is down again. Commissioner Wierzbowski had stated to the Board to check out new systems.
3. At the drill last week several of the 4" hose, short lengths, continue to fail. Per OP10 6-25' lengths have been ordered.
4. Also lost a 100' section of hose off OP1.
5. With regards to the hose testing; there seems to be some inconsistencies with training. Feels that there is no one properly trained on the hose testing. Was wondering if a 3<sup>rd</sup> party testing should be done. Per OP10 this will be discussed at the June 28<sup>th</sup> work session. Commissioner Gill asked if age factored in to the failure and yes it does.

#### **Windom Chief, Guy Carey:**

1. Windom will be going back out for fund drives July 12-20.
2. Would like the board to purchase the food for the District Drill to be held at Windom June 20<sup>th</sup>. Fine with the Board.
3. Question to OP10; is Windom 7 ready? Per OP10 it is all set.

#### **Hillcrest Chief, Dan Neaverth Jr.:**

1. Thank you to all how help at Chestnut Ridge
2. Had communication with the Academy and they would like to investigate the possibility of using the maze at a couple of the outdoor training facilities. Would like to meet with OP10 regarding this.
3. Question to OP10; will there be a second round of ordering more turnout gear. OP10 will check with Commissioner Wierzbowski on the budget and get back to Chief Neaverth.

4. Would like to know the status of H7.

**District EMS Officer, Tony Balester:**

1. Have been going back and forth with Rural Metro and the health care facilities at 6060 and 6050 Armor Duells with regards to calls being answered. Because of contract difficulties, Rural Metro will no longer be answering calls at these locations. Within the next month should have an idea of the call volume at these locations. Also looking to relieve Orchard Park on the calls to MASH, Immediate Care and Pediatric Urgent Care.

**NEW MEMBERSHIPS AND REMOVALS:**

**\*\*\*Orchard Park\*\*\***

None

**\*\*\*Hillcrest\*\*\***

None

**\*\*\*Windom\*\*\***

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to remove Amy Hess from the District Rolls. All in favor; motion carried.

Motion made by Commissioner Gill, seconded by Commissioner Eiskant to remove Ian Gretka from the District Rolls. All in favor; motion carried.

**COMMISSIONER'S REPORTS**

**Commissioner Eiskant:**

No report

**Commissioner Putnam:**

No report

**Commissioner Gill:**

1. The bids for the Hillcrest expansion have been reviewed by Bammel Architects for compliance to the specs and based on their recommendation motion made by Commissioner Gill, seconded by Commissioner Eiskant to pay the expansion by unrestricted funds not to exceed 2.3 million dollars subject by Permissive Referendum. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Putnam to post the Permissive Referendum in the Bee. All in favor; motion carried.

**Commissioner Machermer:**

1. Just a reminder to the Chiefs that when there is a citizen complaint please do the written report ASAP. This is very important and must be done.
2. Chiefs to reiterate the Social Media Policy to their firefighters.

**Attorney Chelus:**

1. Had a conversation with Sue Bevilaqua for the District year 2015 and she indicated that there was a balance of uncommitted funds of about 2.9 million. She requested that we document the commitment of the funds. The District had already committed the funds to Hillcrest back at the September meeting with the motion to allocate the funds to Hillcrest. Also funds were committed with the new OP 7. She asked that we have a resolution stating that the board authorizes the

expenditure of the \$750,000.00 for OP7, the heavy rescue vehicle from unrestricted funds subject to permissive referendum. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant for the expenditure of the \$750,000.00 for the purchase of the heavy rescue vehicle OP7. All in favor; motion carried. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to post the Permissive Referendum regarding the purchase of OP7 in the official newspaper, the OP Bee. All in favor; motion carried.

2. There will be a meeting with Sue Bevilaqua next Tuesday, June 21, 2016 at 4pm.

**Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to go to Executive Session. All in favor; motion carried. Executive Session began at 7:25pm.**

**Motion made by Commissioner Eiskant, seconded by Commissioner Putnam to return to regular meeting. All in favor; motion carried. Regular meeting resumed at 7:48**

**Motion was made by Commissioner Putnam, seconded by Commissioner Eiskant to suspend Firefighter Michael P. Carey until the next board meeting July 12, 2016 for failure to meet with the Board regarding delinquency of fire drills. All in favor; motion carried. Registered letter to be sent.**

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**BUSINESS FROM THE FLOOR:**

Firefighter Bosley indicated that the phones at the North station are in need of replacement. The Board will purchase.

Firefighter Tony Scolese stated that Orchard Park Fire Company is getting bids on cleaning the kitchen. Would like to email the bid proposals to the board.

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that the bills be paid as presented for a total of \$488,815.02. All in favor; motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Putnam that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:52PM

Respectfully submitted, Roberta Buczkowski, Secretary