

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE AUGUST MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on August 8, 2017 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Machermer and began with the pledge to the flag.

Roll Call:

Chairman:	Kenneth Machermer	Dist. Chief:	Guy Carey
Commissioner:	Paul Bodden	Treasurer:	Christine Petrie
Commissioner:	Robert Eiskant		
Commissioner:	Frank Wierzbowski	Attorney:	Michael Chelus
Commissioner:	Gregory Gill	Secretary:	Roberta Buczkowski

Fire Company Officers Present:

Orchard Park 2 nd Assist. Chief:	Rob Germano
Windom Chief:	Jay Knavel
Hillcrest Chief:	Dan Neaverth

Others Present:

Dennis Bosley, Orchard Park	Chet Covers, Windom
Howard Hoffman Jr. Windom	Peter Slotman, Hillcrest
Larry Brand, Hillcrest	Marylyn Weichmann, Windom
Robert Baun, Windom	

Approval of Minutes of the Meeting:

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the minutes of the July meeting be approved. All in favor; motion carried.

Communications and Action on Same:

1. NYS Vital Signs Conference, October 25-29, 2017 information. Basket
2. Letter from Orchard Park Fire Company re: use of Central August 12 and September 9, 2017. Motion made by Commissioner Eiskant, seconded by Commissioner Gill regarding same. All in favor; motion carried.
3. Thank you letter for support of the Chamber of Commerce. Filed
4. Association of Fire Districts New York re: Leadership Summit and Vendor Exposition October 10-12, 2017. Basket.
5. NYS Association of Fire Chiefs re: Seminar Series. Basket.
6. Letter from Absolute Care re: Oxygen use patients. Copy to OP9, original filed.
7. Letter from Nationwide Insurance re: LOSAP. Filed.
8. Fire District Affairs. Filed.
9. Chamber review. Basket
10. Worker's Comp Advisor newsletter. Basket.
11. Certificate of Insurance for National Overhead Door Co. Filed.

12. Letter from Independent Nursing Care re: valuable health care services. Basket.
13. Letter from Orchard Park Fire Company re: resignation of firefighter. See new memberships and removals.
14. Letter from Hillcrest Fire Company re: new member. See new memberships and removals.
15. Letter from Hillcrest Fire Company re: use of Hillcrest Hall August 10, November 24th and for the 2017-2018 year Thursday nights for the Boy Scouts. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant regarding same. All in favor; motion carried.
16. Letter from Excelsior Orthopedics re: return to active duty, Dan Metz. Filed.

Treasurer's Report:

No transfers needed

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Eiskant, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

District Guy Carey.:

1. Monthly reports read. Attached to file copy
2. Work session will be August 29, 2017 at Windom Fire Hall.
3. Need the small equipment list from Orchard Park
4. Hillcrest got their air packs
5. Call from 24 Brookdale pull box alarm. Asking if any chief is in town at the time of this type of alarm to cover the call for each of the companies.
6. Next week will be the air pack tests. Windom on the 15th, Orchard Park and Hillcrest over the next few days.

Orchard Park 2nd Assist. Chief, Rob Germano:

1. With the maze gone will that wall be painted. Per Commissioner Bodden, one of OP firefighters is willing to do the job. Board to purchase paint.
2. There was some extra wood on top of the maze used for cribbing. If needed the board will provide.
3. Question on the man doors in the bay area, will they be fixed or replaced. Per the board they are to be replaced.
4. Standby at the fair August 13, 17 and 19, 2017
5. Will also be doing the standby at the Quaker Arts Festival, September\ 16 and 17, 2017

Windom Chief, Jay Knavel:

1. Would like to ask the board to provide the food for the Bills standbys.
2. Friday August 11th 821 will be at the tower
3. August 21st will be the stadium walk though.
4. Fair standby will be August 12 and 20, 2017
5. August 16 will be the concert standby.
6. September 19, 2017 Windom is hosting the Rescue Tech Basic Class every Tuesday and Thursday.
7. August 10th standby for the pre-season Bills game.

Hillcrest Chief, Dan Neaverth Jr.:

1. Town of Hamburg has asked that we correct our man-down button. Will coordinate with OP10 as all portables will need to be done.
2. Talked with Rich Mrugalski about a year ago and would advise to upgrade for the RIT team as well.

3. Talked with Assistant Police Chief Wehrfritz regarding the request for dual dispatch. Would like someone from the Board to advise as to who is capable of making those types of changes. And when those types of changes are made they are part of the policies and procedures and not just a verbal change.
4. August 13 and 20th Hillcrest will be on standby at the fair.
5. With regards to the ongoing issue with Erie County Water Authority and the hydrants, the drills scheduled at Chestnut Ridge have been canceled to conserve water.
6. September 9, 2017 Hillcrest will host the EMT classes both new and re-certification

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to remove Heather Szalay from the District Rolls. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Kim Atwater to the District Rolls. All in favor; motion carried.

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Eiskant:

1. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski for the Board to provide food for Stadium standby events both Bills games and concerts. All in favor; motion carried.

Commissioner Wierzbowski:

1. The cases of paper are here. Each company is to take two (2) boxes.

Commissioner Gill:

1. Motion made by Commissioner Gill, seconded by Commissioner Eiskant for up to eight (8) members to go to Vital Signs in Rochester in October for a sum not to exceed \$3000.00. All in favor; motion carried.
2. The contract with the town for dispatch has been given to the town and to date no response.

Commissioner Bodden:

1. The plymo vent at Windom is fixed and working properly.
2. Will have a plumber look at the sink drain issue at Hillcrest as a professional is needed.
3. Moving forward with 4222 S. Taylor Road: Chairman Macheimer has signed an agreement, more of an RFP with the Architectural firm of Fontanese, Folts, and Aubrecht & Ernst will begin to draw up plans for the renovation of the building.
4. Met with the engineers this morning and they are going to start their field work on 4222 S. Taylor Road this week. Everyone will meet with them to look over their findings.
5. Starting to develop the building envelope design which will include the interior. Will keep everyone posted.

Commissioner Macheimer:

No report

Attorney Chelus:

1. Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to retain Fontanese, Folts, Aubrecht and Ernst Architectural Firm for the renovation drawings for 4222 S. Taylor Road. Per the Procurement Policy does not have to be bid. All in favor; motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BUSINESS FROM THE FLOOR:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that the bills be paid as presented for a total of \$219,100.14. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Eiskant, seconded by Commissioner Gill that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:26 PM

Respectfully submitted, Roberta Buczkowski, Secretary