

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE SEPTEMBER 13, 2016 MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on September 13, 2016 at 7:00 PM in the Board Room of the Orchard Park Fire Hall. The meeting was called to order by Chairman Macheimer and began with the pledge to the flag.

**Roll Call:**

Chairman:	Kenneth Macheimer	Treasurer:	Christine Petrie
Commissioner :	Jack Putnam	Deputy Treasurer:	Penny Jensen
Commissioner:	Robert Eiskant	Attorney:	Michael Chelus
Commissioner:	Frank Wierzbowski	Secretary:	Roberta Buczkowski
Commissioner:	Gregory Gill	EMS:	Tony Balester
		Training Officer:	William Hanrahan

**Fire Company Officers Present:**

Orchard Park Chief:	Rich Mrugalski
Windom Chief:	Guy Carey
Hillcrest Assist. Chief:	Jon Torre

**Others Present:**

Jay Knavel, Windom	Larry Brand, Hillcrest
Dan Neaverth Jr. Windom	Dave Eiskant, Windom
Peter Slotman, Hillcrest	Dennis Bosley, Orchard Park
Chet Covers, Windom	David Stromecki, Brown & Stromecki Insurance
Robert Baun, Windom	Maddie Jensen, OPHS Senior

**Approval of Minutes of the Meeting:**

Motion made by Commissioner Eiskant, seconded by Commissioner Gill, that the minutes of the August meeting be approved. All in favor; motion carried.

**Memorial Resolution for Howard Fronapple was read by Chairman Macheimer and is made part of these minutes.**

**Communications and Action on Same:**

1. Letter from Firefighter Jason Stuhr regarding AEMT Class at ECC, reimbursement request. Motion made by Commissioner Gill, seconded by Commissioner Putnam to table until the October meeting so that Commissioner Gill can speak with him. All in favor; motion carried.
2. Letter from Joseph's catering re: Food Tasting Open House. Basket.
3. Town of Orchard Park, Solicitation for Lead Agency for Scheffer Farms Town Houses. The Board having no problem with this, will have Chairman Macheimer sign. To be sent to the Town and filed.
4. Letter from Absolute Care re: oxygen use patients. Copy to OP Chief. Filed.

5. Letter from Orchard Park resident re: dumpsters in front of South Davis School. Filed.
6. Certificates of Insurance. Filed
7. Letter from Selective Insurance. Filed.
8. Back in service for Chief Mrugalski.
9. Letter of resignation from Christina Warmington. See new memberships and removals.

**Treasurer's Report:**

The following transfers are needed:

Transfer of \$150,000.00 from the Money Market account to the checking account.

The monthly cash flow report is attached to the file copy.

Motion made by Commissioner Putnam, seconded by Commissioner Gill to accept the Treasurer's report. All in favor; motion carried.

**Orchard Park Chief, Rich Mrugalski:**

1. Orchard Park will be doing standbys for the Quaker Arts Festival this weekend, September 17 & 18<sup>th</sup>. Hillcrest D4 will also be at Central for standby.
2. The District Drill on September 19<sup>th</sup> will be at Scranton
3. Firefighters who wear glasses are finding that the new helmets don't work with their glasses. The cost of the bracket and lenses will be \$174.00 for single vision and \$184.00 for bi-focal. Will have a list to OP10 along with Windom and Hillcrest so that these can be ordered.

**Windom Chief, Guy Carey:**

1. Windom will be on standby for the Thursday night home opener for the Bills. All are welcome to help out.
2. Thank you to the Board for the new W4. Working nicely.
3. W1 was damaged at a call
4. Will be hosting a boot drive at the game on Thursday also.

**Hillcrest Assist. Chief, Jon Torre:**

No report

**District EMS Officer, Tony Balester:**

1. Received an email from Erie County regarding a drill on September 17<sup>th</sup> at the airport. They are requesting an ambulance and crew. The drill will include a plane lands then crashes, 81 victims out of plane, 25 to go to hospital. Motion made by Commissioner Gill, seconded by Commissioner Putnam regarding the same. All in favor; motion carried.
2. Vital sign registration is this week. Have two 92) from OP and Hillcrest, still waiting on Windom.
3. Will host a CPR class on September 26<sup>th</sup>.

**Training Officer, William Hanrahan:**

1. Still working with Dan and John regarding the house on Benning Road for a live burn.
2. The Bailouts should be here in about two (2) weeks. The holdup was the differences in the gear and the harnesses.
3. The Board has the Emergency Escape System Policy. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to adopt the policy as written. All in favor; motion carried.
4. The prices for the compressor are in, will give to the board as soon as they are printed.

5. After discussion with the board, the only change for the officer requirements for this year is the EMT for firefighters is being dropped. They are coming out of the class FF1 AED and CPR authorized and it wasn't going anywhere, anyhow. A lot of them were not taking it, a lot were taking it and failing some weren't even showing up and that cost the district a lot of money because it is non-reimbursed. This is just firefighters. At this time lieutenants and up still have to take.
6. District Chief Jensen will be back on Monday.

## **NEW MEMBERSHIPS AND REMOVALS:**

### **\*\*\*Orchard Park\*\*\***

None

### **\*\*\*Hillcrest\*\*\***

Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to accept Jonathan Caimano to the District Rolls. All in favor; motion carried.

### **\*\*\*Windom\*\*\***

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to remove Christina Warmington from the District Rolls. All in favor; motion carried.

## **COMMISSIONER'S REPORTS**

### **Commissioner Eiskant:**

No report

### **Commissioner Putnam:**

1. Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to hire Fontanese Folts Aubrecht Architects for the renovations to the old Boncraft building, 4222 South Taylor Rd. All in favor; motion carried.
2. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to put the snowplowing of District owned property out to bid with an opening at the October meeting. All in favor; motion carried.
3. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to have the Stewarts man the parking lot for the Quaker Arts Festival for \$12.00 per hour. All in favor; motion carried.

### **Commissioner Wierzbowski:**

1. Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to accept the bid from Gorman Enterprises for two (2) ambulances for \$303,492.00. All in favor; motion carried.
2. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to accept the draft 2017 budget. All in favor; motion carried.
3. Motion made by Commissioner Wierzbowski, seconded by Commissioner Gill to advertise for the Budget meeting to be held on October 18, 2016 at 7pm in the meeting room of the Central Fire Hall, 30 School Street OP. All in favor; motion carried.

### **Commissioner Gill:**

1. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to purchase a 2016 Polaris four-wheeler from Appleson on State Bid not to exceed \$12,000.00 to be based at Hillcrest. All in favor; motion carried.
2. Motion made by Commissioner Gill, seconded by Commissioner Putnam to send Kurt Buranich and possibly one more to the annual JEMS EMS Conference in Salt Lake City in February for a cost not to exceed \$2000.00 plus meals. He goes every year. All in favor; motion carried.
3. Motion made by Commissioner Gill, seconded by Commissioner Wierzbowski to purchase the Humato cutter/ spreader tool for Windom for \$25,000.00. All in favor; Commissioner Putnam voted nay; motion carried.
4. Motion made by Commissioner Gill, seconded by Commissioner Eiskant to replace the electrical boxes at Hillcrest for a cost not to exceed \$2500.00 There is an issue with the boxes needing to be moved All in favor; motion carried.

**Commissioner Machermer:**

No report

**Attorney Chelus:**

1. The Permissive Referendum was posted in the Bee August 18, 2016 as required by law. No petition was filed therefore the normal closing can take place for 4222 S. Taylor Road. Should take about sixty (60) days.
2. Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to pay National Fuel for the gas for the Hillcrest expansion project for \$5394.67 on recommendation of Attorney Chelus. All in favor; motion carried.
3. Regarding the FOIL by firefighter Gibbons. All has been responded to by registered letter. Still waiting for him to set a date to listen to the tape of the January 31<sup>st</sup> meeting.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**BUSINESS FROM THE FLOOR:**

Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski to pay \$1000.00 to the Town of Lancaster for the use of their Fire Prevention Trailer. All in favor; motion carried.

Per EMS Coordinator Tony Balester, Firefighter Jason Stuhr has other ways to help pay for his EMT training. Will speak to him regarding this.

**PRESENTATION OF BILLS AND ACTION ON THE SAME:**

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that the bills be paid as presented for a total of \$101,404.93. All in favor; motion carried.

**MEETING ADJOURNED:**

There being no further business to come before this Board, motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski that the meeting be adjourned. All in favor; motion carried.

**Meeting adjourned in memory of Firefighter Howard Fronapple**

Meeting adjourned 7:44 PM

Respectfully submitted, Roberta Buczkowski, Secretary