

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE FEBRUARY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on February 13, 2024 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Vice-Chairman Mrugalski and began with the pledge to the flag.

Roll Call:

Commissioner:	Richard Mrugalski	Dist. Chief:	Jay Knavel
		Treasurer:	Nick Enser
Commissioner:	William Hanrahan	Attorney:	Michael Chelus
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Michael P. Carey
Hillcrest Chief: Ron Hendershot

Others Present:

Jacob Huff, Windom	Bob Baun, Windom
Chet Covers, Windom	Ed Jensen, Jr. Orchard Park
David K. Jensen, Orchard Park	Karl Blomback, Hillcrest
Christine Davenport, Hillcrest	Monica Thielemann, District Administrator
David Stromecki, Brown & Stromecki Insurance	

Approval of Minutes:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the minutes of the January Organizational and regular meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

Ed Jensen Jr., Orchard Park question as to when the OPFC will be reimbursed for the damages done to the museum during the reconstruction of Central.

Communications and Action on Same:

1. Letter from Windom Fire Company re: use of Windom Hall November 28, 2024. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan regarding same. All in favor; motion carried.
2. Flyer from American Red Cross re: training available. Given to OP 10.
3. Letter from OP Pride for donation for sponsorship to defray costs. Filed
4. Change of Address for OP firefighter. Filed.
5. Letter from Town of Orchard Park Assessor's Office re: Application for tax exemption for Firefighters. Filed
6. Letter from Windom Fire Company re: request by the Board for the 990 tax form. Filed.
7. Letter from Jensen Lawn Care regarding payment for services provided. Given to District Attorney.

Treasurer's Report:

The monthly cash flow report is attached to the file copy.
Audit is going well.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept the Treasurer's report. All in favor; motion carried.

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy
2. The new call form will be sent to each company.
3. New applications will be available from RedAlert soon.

Orchard Park Chief, Rob Germano:

1. OP Installation Dinner will be this Saturday, February 17, 2024.

Windom Chief, Michael Carey:

No report

Hillcrest Chief, Ron Hendershot:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

None

*****Hillcrest*****

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Zachary McLellan to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Michael J. McLellan to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Samuel Cino to the District Rolls. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Zachary Edward Restorff to the District Rolls as a Jr. Firefighter. All in favor; motion carried.

*****Windom*****

None

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to have Penn Power inspect the generators at the Fire Stations twice per year for a total of \$11,895.00 for three (3) years total cost. All in favor; motion carried.
2. Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to purchase fire-proof cabinets etc. for a cost of \$7529.40. All in favor; motion carried.

Commissioner Benning:

1. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to purchase from Alpine Software, RedAlert app for the phones for a cost of \$1499.00 per year. All in favor; motion carried.

Commissioner Mrugalski:

1. Will be meeting with the insurance agent from Arch Insurance regarding the cyber-attack on district email.
2. OP Central is done. Will have a report next month.
3. Resolution read for tax exemption for firefighters. Attached to file copy. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept the resolution as read. All in favor; motion carried.

Attorney Chelus:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$362,834.11. All in favor; motion carried.

Motions Made:

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to have Penn Power inspect the generators at the Fire Stations twice per year for a total of \$11,895.00 for three (3) years total cost. All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to purchase fire-proof cabinets etc. for a cost of \$7529.40. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to purchase from Alpine Software, RedAlert app for the phones for a cost of \$1499.00 per year. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:26 PM

Respectfully submitted, Roberta Buczkowski, Secretary