

THE 2016 ORGANIZATIONAL MEETING OF THE ORCHARD PARK FIRE DISTRICT

The Organizational meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on January 1, 2016 at 10:00 AM in the meeting room of the Orchard Park Fire Hall. The meeting was called to order by Commissioner Putnam

Roll Call:

Commissioner: Jack Putnam		
Commissioner: Robert Eiskant	Secretary:	Roberta Buczkowski
Commissioner: Gregory Gill	Treasurer:	Christine Petrie
Commissioner Elect: Ken Machemer	Assist Treasurer:	Penny Jo Jensen
Commissioner: Frank Wierzbowski	Attorney:	Mike Chelus
	District EMS:	Tony Balester
	District Chief:	Joseph Jensen Sr.

Fire Company Officers Present:

Orchard Park Chief, Rich Mrugalski
Windom Chief, Guy Carey

Others Present:

Tim Benstead, Orchard Park

Motion made by Commissioner Eiskant, seconded by Commissioner Gill that Kenneth Machemer be appointed Commissioner for a five-year term. All in favor; Motion carried.

Michael Chelus administered the oath to Commissioner Machemer, which is attached and made part of these minutes.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Ken Machemer be nominated as Chairman of the board for the Year 2016. Motion carried.

Commissioner Machemer assumes the Chairman seat.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Roberta Buczkowski be appointed Secretary for the year 2016 Motion carried.

Michael Chelus administered the oath to Secretary Buczkowski, which is attached and made part of these minutes.

Secretary Buczkowski read public notice for Organizational meeting.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Christine Petrie be appointed Treasurer for the year 2016. All in favor; Motion carried.

Michael Chelus administered the oath of office to Treasurer Petrie, which is attached and made part of these minutes.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Penny Jo Jensen be made Assistant Treasurer for the year 2016. All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Joseph Jensen Sr. be made District Chief for the year 2016. All in favor; motion carried.

Michael Chelus administered the oath of office to District Chief Jensen, which is attached and made part of these minutes.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that William Hanrahan be appointed District Training Officer for the year 2016 All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Anthony Balester be appointed District EMS Officer for 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Frank Wierzbowski be appointed Vice-Chairman for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Rich Mrugalski be appointed Chief of the Orchard Park Fire Company for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Guy Carey be appointed Chief of the Windom Fire Company for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Dan Neaverth Jr. be appointed Chief of the Hillcrest Fire Company for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Michael Chelus be appointed Attorney with retainer as specified in the budget for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to appoint Dr. Takats be appointed District Medical Director for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant seconded by Commissioner Wierzbowski that Roberta Buczkowski be appointed Deputy Treasurer for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski that Christine Petrie be appointed Deputy Secretary for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Toni Cudney, George Knaisch and Dennis Mill be on the Ethics Committee for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam for the Fire District to sponsor Explorer Troop 288 for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Putnam, seconded by Commissioner Wierzbowski that the salaries of the Secretary, Treasurer and Assistant Treasurer be fixed as agreed upon between the Board, Secretary, Treasurer and Assistant Treasurer as per the budget. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to designate the Orchard Park Bee the official newspaper for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Putnam that Key Bank be the official depository for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the regular monthly meetings be on the 2nd Tuesday of each month at 7:00 P.M. for the year 2016. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to advertise the regular monthly meetings. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to continue the Surety Bond on the Treasurer and Assistant Treasurer. All in favor; Motion carried.

Motion made by Commissioner Putnam, seconded by Commissioner Eiskant to maintain the procurement policy as outlined in the Policy Book. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to maintain membership in the New York State Association of Fire District, Erie County Association of Fire Districts, New York State Association of Fire Chiefs, Erie County Fire Chiefs Organization and the Orchard Park Chamber of Commerce for the year 2016. All in favor; Motion carried.

Presentation of the Treasurers books and records for inspection and annual report for 2015. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to accept. Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to adjourn the Organizational Meeting.

Adjourned at 10:25 A. M.

Respectfully Submitted

Roberta Buczkowski, Secretary