

THE 2017 ORGANIZATIONAL MEETING OF THE ORCHARD PARK FIRE DISTRICT

The Organizational meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on January 10, 2017 at 6:30 PM in the meeting room of the Orchard Park Fire Hall. The meeting was called to order by Commissioner Wierzbowski

Roll Call:

Commissioner: Ken Machemer

Commissioner: Robert Eiskant

Commissioner Elect: Paul Bodden

Commissioner: Frank Wierzbowski

Secretary: Roberta Buczkowski

Treasurer: Christine Petrie

Assist Treasurer: Penny Jo Jensen

Attorney: Mike Chelus

District EMS: Tony Balester

District Chief Elect: Guy Carey

District Training: Bill Hanrahan

Fire Company Officers Present:

Orchard Park Chief, Matthew Cavanagh

Windom Chief, Jay Knavel

Hillcrest Assist Chief, Jon Torre

Others Present:

David Roessler, Windom

Chet Covers, Windom

Howard Hoffman Jr., Windom

John Newell, Orchard Park

David Stromecki, Brown & Stromecki Insurance

Joe Jensen, Orchard Park

Robert Baun, Windom

Mike Morrow, Orchard Park

Tony Scolese, Orchard Park

Tim Gibbons, Orchard Park

Drew Carey, Orchard Park

Aaron Jarka, Windom

Thomas Held, Windom

Scott Courtau, Windom

Peter Slotman, Hillcrest

Ray Stromecki, Brown & Stromecki Insurance

David Eiskant, Windom

Edmond Jensen Sr., Orchard Park

Larry Brand, Hillcrest

Andy Kowalski, Orchard Park

Jacob Galas, Orchard Park

Matthew Girardi, Orchard Park

Motion made by Commissioner Eiskant, seconded by Commissioner Machemer that Paul Bodden be appointed Commissioner for a five-year term. All in favor; Motion carried.

Michael Chelus administered the oath to Commissioner Bodden, which is attached and made part of these minutes.

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that Ken Machemer be nominated as Chairman of the board for the Year 2017. Motion carried.

Commissioner Machemer assumes the Chairman seat.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant that Roberta Buczkowski be appointed Secretary for the year 2017 Motion carried.

Michael Chelus administered the oath to Secretary Buczkowski, which is attached and made part of these minutes.

Secretary Buczkowski read public notice for Organizational meeting.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant that Christine Petrie be appointed Treasurer for the year 2017. All in favor; Motion carried.

Michael Chelus administered the oath of office to Treasurer Petrie, which is attached and made part of these minutes.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant that Penny Jo Jensen be made Assistant Treasurer for the year 2017. All in favor; motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Guy Carey be made District Chief for the year 2017. All in favor; motion carried.

Michael Chelus administered the oath of office to District Chief Jensen, which is attached and made part of these minutes.

There was no motion for District Training Officer for 2017

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Anthony Balester be appointed District EMS Officer for 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that Frank Wierzbowski be appointed Vice-Chairman for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant that Matthew Cavanagh be appointed Chief of the Orchard Park Fire Company for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant that Jay Knavel be appointed Chief of the Windom Fire Company for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Dan Neaverth Jr. be appointed Chief of the Hillcrest Fire Company for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant that Michael Chelus be appointed Attorney with retainer as specified in the budget for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to appoint Dr. Takats be appointed District Medical Director for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Brown & Stromecki Insurance be appointed as the District Insurance Agent for the year 2017. All in favor; motion carried.

Motion made by Commissioner Eiskant seconded by Commissioner Wierzbowski that Roberta Buczkowski be appointed Deputy Treasurer for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that Christine Petrie be appointed Deputy Secretary for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Bodden that Toni Cudney, George Knaisch and Dennis Mill be on the Ethics Committee for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant for the Fire District to sponsor Explorer Troop 288 for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the salaries of the Secretary, Treasurer and Assistant Treasurer be fixed as agreed upon between the Board, Secretary, Treasurer and Assistant Treasurer as per the budget. All in favor; Motion carried.

No motion made to designate a healthcare facility for the physicals for 2017. Will be done at the February meeting.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to designate the Orchard Park Bee the official newspaper for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant that Key Bank be the official depository for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski that the regular monthly meetings be on the 2nd Tuesday of each month at 7:00 P.M. for the year 2017. All in favor; Motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to advertise the regular monthly meetings. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to continue the Surety Bond on the Treasurer and Assistant Treasurer. All in favor; Motion carried.

Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to maintain the procurement policy as outlined in the Policy Book. All in favor; Motion carried.

Motion made by Commissioner Bodden, seconded by Commissioner Eiskant to maintain membership in the New York State Association of Fire District, Erie County Association of Fire Districts, New York State Association of Fire Chiefs, Erie County Fire Chiefs Organization and the Orchard Park Chamber of Commerce for the year 2017. All in favor; Motion carried.

Presentation of the Treasurers books and records for inspection and annual report for 2016. Motion made by Commissioner Eiskant, seconded by Commissioner Wierzbowski to accept. Motion carried.

Motion made by Commissioner Wierzbowski, seconded by Commissioner Eiskant to adjourn the Organizational Meeting.

Adjourned at 6:46PM

Respectfully Submitted

Roberta Buczkowski, Secretary