

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE OCTOBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on October 14, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Szczepanik and began with the pledge to the flag.

Roll Call:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Attorney:	Michael Chelus
Commissioner:	Edmund Jensen Jr.	Secretary:	Roberta Buczkowski
Commissioner:	Frank Wierzbowski		

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Mike Carey
Hillcrest Chief: Ron Hendershot

Others Present:

Jim Breitwiser, Windom
Bob Baun, Windom
Joseph Hubert, Orchard Park
Howard Hoffman Jr. Windom
Dennis Bosley, Orchard Park

Approval of Minutes of the Meeting:

Motion made by Commissioner Jensen, seconded by Commissioner Benning that the minutes of the September meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

Dennis Bosley, Orchard Park, Question as to whom the maintenance employees should contact, with issues etc. Per Chairman Szczepanik it would be Commissioner Benning

Communications and Action on Same:

1. Letter from Tara Cares re: closing of the Orchard Park location.
2. Request for use of Central by the Police Union. Motion made by Commissioner Benning, seconded by Commissioner Jensen regarding same. All in favor; motion carried.
3. New member for Hillcrest. See new memberships and removals.
4. New member for Orchard Park, See new memberships and removals.

Treasurer's Report:

1. Have adopted the 2026 budget.
2. Will need each company will need to send in their 990 tax form.

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy
2. District Drill will be Monday, October 20th.
3. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan for the companies to use their respective apparatus for Halloween.

4. Fire Prevention is on going for the month of October.
5. There are a few problems with the conversion from NIFERS to NERIS.

Orchard Park Chief, Rob Germano:

No report

Windom Chief, Michael Carey:

No report

Hillcrest Chief, Ron Hendershot:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski to accept Joseph Hubert to the District Rolls as Duty Shift. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Lincoln Salgado to the District Rolls as Jr. FF. All in favor; motion carried.

*****Windom*****

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. Still working on the Windom renovation project. Should have an updated proposal by next week.
2. Working with Wendel on the extension for Taylor Road to accommodate the ever growing EMS.
3. Will be working on the policy regarding Jr. FF.
4. Working with Attorney Chelus regarding social members. As of now no one can be just a social member.

Commissioner Benning:

1. Resolution read regarding Deferred Compensation. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan regarding same. All in favor; motion carried.

Commissioner Jensen:

1. Resolution read regarding setting forth the standard workday. Motion made by Commissioner Jensen, seconded by Commissioner Benning regarding same. All in favor; motion carried.

Commissioner Wierzbowski:

No report

Commissioner Szczepanik:

1. OP 6 due the end of November and will have a meeting on the new Windom apparatus late winter early spring.

Attorney Chelus:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski that the bills be paid as presented for a total of \$222,847.59 All in favor; motion carried.

Motions Made:

Resolution read regarding Deferred Compensation. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan regarding same. All in favor; motion carried.

Resolution read regarding setting forth the standard workday. Motion made by Commissioner Jensen, seconded by Commissioner Benning regarding same. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan for the companies to use their respective apparatus for Halloween.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Hanrahan seconded by Commissioner Jensen that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:16PM

Respectfully submitted, Roberta Buczkowski, Secretary