

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE NOVEMBER MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on November 11, 2025 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Szczepanik and began with the pledge to the flag. And a moment of recognition for the District Veterans.

Roll Call:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Attorney:	Michael Chelus
Commissioner:	Edmund Jensen Jr.	Secretary:	Roberta Buczkowski
Commissioner:	Frank Wierzbowski		

Fire Company Officers Present:

Orchard Park Chief: Rob Germano
Windom Chief: Mike Carey
Hillcrest Assist Chief: Dave Stromecki

Others Present:

James Breitwiser, Windom	Dennis Bosley, Orchard Park
Shari Hanrahan, Windom	Anthony Paolini, Windom
David K. Jensen, Orchard Park	Robert Baun, Windom
Karl Blomback, Hillcrest	Quinn Hanlon, Hillcrest
Michael Burger, Windom	

Approval of Minutes of the October Meeting:

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski that the minutes of the October meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

None

Communications and Action on Same:

1. Letter from Windom Fire Company re: use of Windom hall 1-17-2026. Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
2. Letter from Windom Fire Company re: use of Windom hall 11-8-2026. Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski regarding same. All in favor; motion carried.
3. Letter from Windom Fire Company re: 2026 Slate of Officers
4. Letter from Windom Fire Company re: new members. See new memberships and removals.
5. Letter from Windom Fire Company re: resignation of member. See new memberships and removals.
6. Letter from Hillcrest Fire Company re: use of Hillcrest Hall, 11-27-2025, 6-26-2026 and 12-7-2025. Motion made by Commissioner Wierzbowski, seconded by Commissioner Jensen regarding same. All in favor; motion carried.

7. Letter from Hillcrest Fire Company re: moving from Jr. FF to full Firefighter Zach Restorff.
8. Letter from David K. Jensen regarding a transfer from Orchard Park to Hillcrest. See new memberships and removals.

Treasurer's Report:

1. Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to adopt the updated credit card policy. All in favor; motion carried.

District Chief Jay Knavel:

1. Monthly reports read. Attached to file copy.
2. District Drill will be Monday, November 17 at Taylor Road.
3. Still issues with the transfer from NIFERS to NERIS.
4. There are two (2) spots left for FDIC

Orchard Park Chief, Rob Germano:

1. Will have the Orchard Park slate of 2026 Officers to the Board in the next week.

Windom Chief, Michael Carey:

No report

Hillcrest Assist. Chief, Dave Stromecki:

1. Would like to use the Fire Prevention trailer from Boston at a cost of \$500.00. This is fine with the Board and falls under Fire Prevention.
2. Thank you to all who helped out with the fire on Ellicott Road.
3. Is there an update on the elevator. Per Commissioner Benning, will look at tomorrow as the District Facilities manager is no longer.

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Hanrahan, seconded by Commissioner Wierzbowski for the transfer from Orchard Park to Hillcrest for David K. Jensen. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Jensen to accept Brenden Shaw to the District Rolls in the Duty Shift program. All in favor; motion carried.

*****Hillcrest*****

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to accept Quinn Hanlon to the District Rolls. All in favor; motion carried.

*****Windom*****

Motion made by Commissioner Benning, seconded by Commissioner Jensen to accept Anthony Paolini to the District Rolls. All in favor; motion carried

Motion made by Commissioner Benning, seconded by Commissioner Jensen to accept Michael Burger to the District Rolls. All in favor; motion carried

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. The Windom Renovation project has moved on to the schematic drawing stage.

Commissioner Benning:

No report

Commissioner Jensen:

1. Resolution regarding the standard workday read. Motion to accept by Commissioner Benning, seconded by Commissioner Wierzbowski. All in favor; motion carried.

Commissioner Wierzbowski:

No report

Commissioner Szczepanik:

No report

Attorney Chelus:

1. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to advertise for the upcoming election. All in favor; motion carried.
2. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to select two (2) election inspectors and pay for said inspectors for the upcoming election. All in favor; motion carried.
3. Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to advertise for the upcoming election. All in favor; motion carried.

UNFINISHED BUSINESS:

Dennis Bosley would like to have the broken generator that is out behind Taylor Road. Motion made by Commissioner Jensen, seconded by Commissioner Benning to give the broken generator to Dennis Bosley, Orchard Park Fire Fighter. All in favor; motion carried.

NEW BUSINESS:

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$502,425.50 All in favor; motion carried.

Motions Made:

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to advertise for the upcoming election. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to select two (2) election inspectors and pay for said inspectors for the upcoming election. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Wierzbowski to advertise for the upcoming election. All in favor; motion carried.

Resolution regarding the standard workday read. Motion to accept by Commissioner Benning, seconded by Commissioner Wierzbowski. All in favor; motion carried.

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to adopt the updated credit card policy. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:16PM

Respectfully submitted, Roberta Buczkowski, Secretary

APPROVED